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AGENDA
VILLAGE BOARD MEETING
COMMITTEE OF THE WHOLE MEETING
AND EXECUTIVE SESSION
THURSDAY, FEBRUARY 15, 2007 - 7:00 P.M

REGULAR MEETING

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

>>Trustees Bianco and Levan were absent.

IV. Consent Agenda

>>Trustee Birutis asked that item D be voted on separate from other consent agenda items because she has some concerns about this item.

A. Payment of Bills

B. Approval of Minutes

1. Regular Village Board Meeting of February 1, 2007

2. Committee of the Whole Meeting of February 1, 2007

C. Approval of pay request #3-2006 Knolls Sanitary Sewer Rehabilitation

>>Trustee Bajor questioned how thoroughly the work had been reviewed and questioned if there was any retainage. Village Engineer Dan Watson explained the review procedures and results. He also stated that this was a final payment with no retainage but that there is a performance bond that remains for a year. Trustee Bajor was satisfied.

Consent agenda items A., B. and C. were approved unanimously.

D. A resolution for participation in the DuPage County on-site assistance program

>> Trustee Birutis questioned the cost of this program. No firm cost information is available because the program is not yet specifically defined. A three-community disaster drill is anticipated but no details are available. This uncertainty seemed to bother Trustee Birutis because she did not wish to approve undefined spending. This measure had to be voted upon at this meeting so there was no time to gather more information. WEMA representative Heidi Vollmuth committed to keep the Board advised on costs as the program became better defined. After considerable discussion, this matter was approved unanimously.

V. Open Forum

A. Public Comments

>> A representative of the owners association for Highlake town homes complained about two issues with the new water meters. A few residents were billed for water use significantly higher than indicated by their meter and residents were billed the minimum charge of \$27 for the period

when external water was shut off and the meters read zero. In the past they were not charged anything during the period when the external water was shut off. Townhouses in surrounding communities are charged a much lower administrative fee under similar circumstances. The over charge for water use by some meters was rebated and explanation of the problem was discussed next. The Village will research the basis for a fair charge when the external water is shut off for the season and take appropriate action.

VI. New Business

A. Report from Midwest Meters on the automated water meter program

>> Midwest Meters apologized for excessive high readings being reported on 72 meters or about 2% of those installed. This was the first time they have experienced such a problem. The problem is due to incorrect wiring between the meters and the transmitter. Thus, the meters read properly locally but transmit a faulty high reading. Midwest Meters representatives stated that this problem is easy to recognize by anomalies in the transmitted readings and by resistance testing of the electrical circuits. All meters are currently being checked to be certain that all problem meters have been identified and corrected. The Village Manager Barlow requested that each resident impacted by the faulty wiring be sent a personal apology from Midwest Meters. This was agreed to. Also, Manager Barlow demanded that there be no more cancellation of appointments to install meters. This demand was made in the interest of completing the program in a timely manner and more importantly to stop inconveniencing residents. There are about 300 meters yet to be installed. About 95 of these are not installed because the residents have not yet responded to requests to set up appointments. The remaining meters can be installed in about a month if the non-responding residents cooperate.

VII. Reports of General Business

A. Finance Committee

>> Presented by Trustee Biritis

1. Authorization of the execution of an agreement between the Village of Winfield and the public accounting firm of Lauterback and Amen, LLP for the performance of auditing services

>> Approved unanimously.

2. Ordinance to appropriate funds for professional services related to the Town Center Phase II project

>> Approved unanimously.

3. Authorization of the execution of an agreement between the Village of Winfield and the economic development advisor firm of Kane, McKenna and Associates for the Town Center Phase II project

>> Approved unanimously.

4. Authorization for execution of a joint development agreement for Town Center Phase II with Winfield Fuel and Materials

>> Approved unanimously.

5. An ordinance amending Title One – Administrative, Chapter Seven-Municipal Finances, Section Five-Zoning, Subdivision and Annexation Fees and Expenses; Title Nine-Building Regulations, Chapter One – Building Code, Article A- Grading Requirements, Section Two-Grading Permit, and Title Twelve-Flood Control, Chapter One-Stormwater and Floodplain Regulations, Section Two-Stormwater Review Fee Schedule for the Winfield Village Code.

>> Approved unanimously.

B. Other

Presented by Trustee Petitti .

1. Resolution adopting an annexation policy

>> Approved unanimously.

VIII. Reports of Temporary Committees

IX. Pending Business

A. Review of Commercial Zoning Districts – Maximizing Sales Tax Generating Opportunities (Being researched)

B. Review of Status of Strategic Plan (Scheduled for review in new year)

C. General Development Plan - Key Development Areas 1a, 1b, and 2 (Plan Commission reviewed the matter at their 10/4/06 meeting; placed the matter on hold until more is known about the wishes of the property owners along St. Charles Road)

D. St. Charles Road area annexation initiative (Staff is planning an information meeting for property owners at the Village Hall in the coming weeks)

E. Downtown Riverwalk Initiative (President has appointed members; will be meeting in the near future)

>> Meeting scheduled for next week.

F. Illinois Affordable Housing (Staff will be presenting a plan in the near future)

G. Fire Sprinkler Regulations (a joint committee with the Fire District has been formed and has met to study the matter)

H. Extension of Starcliff Planned Unit Development (postponed)

X. Village Board Comments

XI. Other Village Official's Reports and Comments

A. Village President

1. Appointments to Board and Commissions - Debra O'Donnell to the Finance Committee.

>> Newly established to have volunteer resident on the Finance Committee. Ms. O'Donnell was selected from a group of well-qualified volunteers.

B. Village Treasurer

1. Monthly Treasurer's Report – January 2007

>> Balance of \$12,870,000 with about \$1,300,000 in operating fund.

C. Village Attorney

>> None

D. Village Manager

>> Announced that Peter Dopfer withdrew his candidacy for Trustee due to employment conflicts.

E. Village Clerk

>> None.

XII. Other Business

>> Main Street presentation at next meeting.

XIII. Adjourn to Committee of the Whole

Committee of the Whole

I. Old Business -None

II. New Business

A. Traffic and Transportation Committee

1. Ordinance to provide for the installation of a stop sign at the intersection of Kelly Court and Parkway Drive

>> Place item on consent agenda for next meeting.

B. Public Works Committee

1. Jurisdiction Transfer for Highlake Road and Winfield Road

>> This involves Highlake Road West of Jewel Road and Winfield Road North of Highlake Road. The transfer involves a trade off between the Village having more control over these important roads but this comes with the cost of maintaining them. Two factors mitigating the road maintenance cost are state funds to cover about 70 to 80 percent of maintenance costs and, before the transfer, the County would bring the roads up to prime condition. This would delay significant maintenance by the Village for about 15 years. There would also be additional maintenance of the traffic signals at Winfield Road and Highlake Road. Currently this signal maintenance is shared 50/50 with the County. Consideration of this matter will continue with no decision until County plans for upgrading the road prior to transfer are clearly defined.

2. Status of right turn lane at the intersection of High Lake Road and Winfield Road

>> This right turn lane approved by the prior Board contains only one vehicle. Normally a right turn lane would contain 3 to 5 vehicles. If the lane were to be expanded to contain 3 vehicles, the cost would increase significantly due to the need for a retaining wall along the Post Office property. A traffic study does not support the need for a right turn lane at this time. A decision on this matter will be delayed until the plans for Phase II of Town Center

Development are further along because this next phase may provide for extending the width of Highlake Road to the north and thus permit a right turning lane without an expensive and awkward retaining wall in front of the Post Office.

3. Award of bid for the supply of a utility truck

>> A new GMC was selected for about \$48,000.

4. Water and Sewer Bond Project Engineering

>> Exceeds \$2,000,000 mostly for upgrading of existing infrastructure. About \$450,000 for extending water to the Southwest.

C. Other

1. Vicious and Dangerous Dog regulation

>> Several citizen dog complaints prompted this action. An ordinance that defines the nature of dangerous dogs by category and defines the type of restraint needed for each category. The most severe category would require dog to be tethered and surrounded by a fence several feet from the property line.

2. Authorization to participate in the State of Illinois Joint Purchasing Program for the acquisition of a replacement police squad car

>> While the budget allows for up to 3 new cars, only one purchase is proposed due to the ability to retain one relatively low mileage car and use of the ex-chief's car for patrol. Police Chief and Village Manager recommend the purchase of a Ford Crown Victoria rather than a Chevy Impala since it allows more room for the driver.

3. Resolution in support of DuPage Mayors and Managers Legislative Priorities

>> President Czech is a supporter of DuPage Mayors and Managers but he does not agree with a resolution to support all of their legislative priorities because their priorities are not necessarily the same as Winfield's. It will be up to the Board to decide this matter at the next meeting.

4. Resolution authorizing an agreement between the Village and the DuPage County Development Commission

>> This is just a general agreement.

5. Marketing Brochure

>> The Village Manager has developed a new draft of a brochure to help market the Village to prospective new businesses. It is time to get input from Main Street and the Communications Commission.

6. Resolution applying for a permit for the Village Force Work in the State of Illinois rights-of-way

7. Approval of a TIF Estoppel Agreement with the new owners of the Town Center Building

>> This is a formality to wrap up the project.

III. Requests for Future Committee of the Whole Agenda Items from the Trustees (Requests Require the Concurrence of at Least Two Members of the Village Board)

IV. Public Comments

V. Village Board Comments

>> Manager Barlow had high praise for the Public Works Department of Winfield. He said in his experience he has not seen more dedicated, hard working people. He stated that they achieve as much with a crew of 3 as other communities do with a crew of 5 or 6. President Czech agreed. They pointed to how quickly water line breaks due to the recent severe cold weather were repaired.

President Czech will present his "State of the Village" address on Tuesday, Feb. 20 at 7 PM at the Winfield Central School.

Public portion of meeting adjourned about 9PM

VI. Executive Session

Land Acquisition (5ILCS 120/2c (5)

Pending Litigation (5 ILCS 120/2c (11)

VII. Adjournment