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**AGENDA
VILLAGE BOARD MEETING,
COMMITTEE OF THE WHOLE MEETING
THURSDAY, DECEMBER 20, 2007 - 7:00 P.M.**

REGULAR MEETING

I. Call to Order 7:00

II. Pledge of Allegiance

III. Roll Call

>> All trustees present, village attorney, village clerk, village manager
Police Chief Bellasario and President Czech presented five year awards to officers Goeb and DeWitt.
Officer Unger had received his 20 year award earlier in the day during his shift.

IV. Consent Agenda

A. Payment of Bills

B. Approval of Minutes

1. Regular Village Board Meeting of December 6, 2007

>> Birutis added some editorial changes.

2. Committee of the Whole Meeting of December 6, 2007

D. Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code – Calendar Year 2006 (2nd reading)

E. Resolution establishing regular meeting dates for the Winfield Village Boards and Commissions for the Calendar Year 2008

>> Petitti asked to have Public Safety removed and dealt with separately due to conflict of dates with WEMA regular meetings. Birutis asked the time for Finance Committee be changed from 7 PM to 9 AM. Petitti said okay to ECC and Public Safety meeting at the same time.

F. Resolution establishing regular office hours and the holiday schedule for the Village of Winfield during the Calendar Year 2008

V. Open Forum

A. Presentation by Wheaton Christian School on proposed change to PUD

>> Scott Pointner led a presentation on the Wheaton Christian Grammar School plan. He asked that the final plans be referred to Plan Commission for approval before coming back to Board. He had boards comparing the original concept presented in 2003 with the current plans. The biggest difference is that the main building will all be one story now, except for the gymnasium and the cafeteria. The roof will now be pitched, so the heights are different on the drawings, but they feel the new plan will fit better into the neighborhood. Retention ponds have been slightly

adjusted to give more room on the athletic fields, but the concept is the same. He characterized the changes as “minor.” Trustees voiced questions. WCGS’s engineer said the final plan still has to go before the DuPage County storm water board, because the county is still involved in part of the water shed area there. No elevations are ready yet, as the Board needs to approve the concept first. Birutis asked about adding “Winfield” to the name. WCGS’s representative said no changes will be made until fund raising is done and pledges that have already been made to WCGS are fully paid. “Winfield campus” or something similar will be considered later. Board agreed that all changes were “minor.” Recommended sending to Plan Commission for Feb. meeting. Ground breaking may happen in late ’08.

B. Public Comments

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Robert Fairbairn handed out a schedule of upcoming safety and emergency preparedness classes to the Board. Certain staff and Board members must take classes in order for village/WEMA to receive federal monies. There is an emergency drill scheduled in May.

Heidi of WEMA spoke to encourage the Board to move ahead on the pedestrian underpass.

Diane Cody of District 34 spoke to encourage the Board to move ahead on the pedestrian underpass.

Rich Bysina of Winfield Chamber of Commerce reported that at their board meeting the underpass was discussed. 15 of 18 people presented indicated support for the underpass.

Julie Tobin, principal of St. John’s school spoke to encourage the Board to move ahead on the pedestrian underpass.

John Taylor spoke in favor of the underpass.

The owner of Winfield Pantry thanked the board for granting her business a liquor license. She announced she has sold her business. President Czech has urged the new owner to come before the board, since the board will have to vote again on whether or not to issue the new owner a similar liquor license.

Jennifer Malak spoke in favor of the pedestrian underpass.

Ellen Zajek spoke in favor of the pedestrian underpass.

Jim Kindler expressed his appreciation that the main traffic flow to the new WCGS does not go down Mission Court. He is concerned about where the traffic will go, though. He is also concerned about landscaping screening, lighting. He asked if a traffic study will be done.

VI. New Business

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VII. Reports of General Business

A. Public Safety Committee

1. Memorandum of Understanding with the American Red Cross

>> all ayes

B. Traffic and Transportation Commission

1. Ordinance amending Title 6 –Traffic Regulations, Chapter 3 – Traffic Schedules, Schedule 1 – One Way Streets (to repeal one-way traffic on Church Street)

>> all ayes

C. Public Works Committee

1. Resolution adopting the Du Page County Natural Hazards Mitigation Plan

>> all ayes

D. Plan Commission

1. Ordinance authorizing a pre-annexation agreement 27W171 Hickory Lane, Wayne Conn, owner
>> all ayes
2. Ordinance authorizing a pre-annexation agreement 1N609 County Farm Road, Brian Schofield, owner
>> all ayes
3. Ordinance authorizing a pre-annexation agreement 1N535 County Farm Road, Jose and Laura Romero, owners
>> all ayes
4. Ordinance authorizing a pre-annexation agreement 1N515 County Farm Road, David and Gina England, owners
>> all ayes
5. Ordinance authorizing a pre-annexation agreement 1N471 County Farm Road, Edward Jiskra, owner
>> all ayes

E. Administration and Finance Committee

1. A resolution adopting a policy statement on the use of proceeds in the Emergency Reserve Fund
>> Petitti asked that the utilization of resource order forms be included in the wording. All ayes.

VII. Reports of Temporary Committees

1. *Downtown Riverwalk Initiative Task Force* – **Trustee VadeBonCouer**
>> Will meet Jan 26. at a town hall meeting.
2. *Fire Sprinkler Regulations* – **Trustee Petitti**
>> Looking at residential and commercial regulations. Will have vendor make presentation to the board soon.
3. *Town Center Marketing and Capacity Study* – **Trustee Birutis**
>> Will meet Jan 10, with public invited to give comments. Final plan is expected in July '08.
4. *Safe Routes to School* – **Trustee Birutis**
>> The grant money for safe routes to school has not been received yet. Birutis asked Barlow if there is a date beyond which we will loose the already allocated money if we don't move ahead with underpass. Barlow said, no, there is no firm date, but it is risky to not take government funds when they are available. Every delay raises the cost of the project, and any cost incurred because the village delayed the project will be paid for solely by the village. He said that even if the decision is held until after the Feb. Town Center Meeting, that is just a beginning meeting and there will not be any clear decisions made then anyway. It is his opinion that any project that raises the safety and convenience of pedestrians downtown will contribute to good things.
Ayes: Birutis, Bajor, Petitti, Mortenson, Vade Bon Couer No: Kunesh

VIII. Future Business

A. Active

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B. Forthcoming

1. **General Development Plan - Key Development Areas 1a, 1b, and 2/ St. Charles Road area annexation initiative** – Will be presented to the Plan Commission
2. **Policy on maintenance of stormwater maintenance facilities** – Work has begun on the inventory; policy will be deliberated first by Public Works Committee
3. **Policy on distribution of impact fees** – Matter has been referred to the Administration and Finance Committee

IX. Village Board Comments

>> Jan 26, 9-12 - Town Hall Meeting

Mortenson reported there was no Zoning Board of Appeals meeting because of a lack of quorum. They heard comments on the proposed parking garage on Jefferson, but took no action.

Bajor reported the steel for the addition to the public works building has been ordered.

X. Other Village Official's Reports and Comments

A. Village President

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B. Village Treasurer

1. Monthly Report

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C. Village Attorney

>> Barlow announced that the village attorney was recently made partner in her firm.

D. Village Manager

>> Barlow introduced new staff person, Peter Kremmins.

Barlow referred to the board's previous directive to not proceed with engineering plans for the underpass. Czech said the recent vote substantiated their desire to now move forward with plans.

Barlow referred to a recent article in the Winfield Register newspaper about village staff acting like policy makers. He apologized if his zeal and enthusiasm for some projects makes it seem that he is trying to take the board's place. He stated he recognizes the difference between elected policy makers and hired people who carry out policy.

E. Village Clerk

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XI. Other Business

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XII. Adjourn to Committee of the Whole

COMMITTEE OF THE WHOLE

I. Old Business

A. Plan Commission

1. CVS Outlot Signs

>> Mortenson expressed concern for the recommendation, as he understood there was to be only one sign to include CVS and the outlot businesses, and the plan commission recommendation seemed to be different than that. Birutis said she interpreted it differently. It was confirmed by Peter Dopper that the Plan Commission meant to approve the one sign only. Because of that interpretation, Mortensen recommended bringing the recommendation to vote at the next meeting.

B. Other

1. Discussion on Electronic Participation at Village Meetings

>> Barlow stated that even if someone wants to participate in a Board or Commission meeting electronically, there still needs to be a quorum present on site. There are two ways to allow someone to participate electronically: 1. Vote to let it happen at the beginning of each meeting. 2. Assume it is okay to happen unless someone on the Board calls for a vote against it. He suggested allowing a test time of a year or so to see if it works out. Birutis expressed her concern that it be made clear the cost of any electronic connection by the responsibility of the absent member, not the village. Kunesh expressed concern that the absent person would not be able to see presentations, drawings, etc. Would they have their packet before they left? Barlow said there is the possibility of streaming video. Mortenson and Petitti expressed that they could benefit from such an arrangement due to their work obligations. Kunesh suggested trying it first with the Board before offering it to Commissions. VadeBon Couer said that he was in meetings with this situation years ago

and it was disruptive due to technology breakdowns. He hopes things have improved over the years. Bajor said it is now being used in other towns and is working. Birutis will work with Barlow on details of the wording. Village attorney recommended that the first option be used, so it would be on record each meeting that telecommunication was acceptable to the Board.

III. New Business

A. Finance Committee

1. Renewal of life, vision and dental insurance for Village employees

>> Barlow let a committee of employees research options, and they came up with a plan. The overall cost of insurance will rise 3.3%, with the employees paying significantly higher deductibles. The village will set aside a pool of money to reimburse them for some of their deductibles.

B. Other

1. Adult and Child Care Regulations

>> Barlow suggested we need language in our zoning codes addressing day and night care for children and adults. The state regulates and licenses such facilities, but they would need to be registered with the village.

III. Requests for Future Committee of the Whole Agenda Items from the Trustees (*Requests Require the Concurrence of at Least Two Members of the Village Board*)

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IV. Public Comments

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V. Village Board Comments

VadeBonCouer expressed appreciation for the struggle board members had about the underpass.

Birutis welcomed new staff.

Bajor complimented Barlow on selecting top notch staff.

Holiday wishes to all

VI. Executive Session - None

VII. Adjournment

9:16 PM

White Elephant Gift Exchange