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**AGENDA
VILLAGE BOARD MEETING,
COMMITTEE OF THE WHOLE MEETING AND EXECUTIVE SESSION
THURSDAY, OCTOBER 4, 2007 - 7:00 P.M.**

REGULAR MEETING

- I. Call to Order 7PM
- II. Pledge of Allegiance
- III. Roll Call
 - >> President Czech, Trustees Bajor, Birutus, Kunesh, Petitti, and Vade Bon Coeur
Manager Barlow, Attorney Eliot, Staff: D. Watson, C. Tullier, N. Alletto
Absent Clerk Mareachen on Maternity Leave
- IV. Consent Agenda
 - A. Payment of Bills
 - >> Vade Bon Coeur asked about a discrepancy in a price, Barlow explained the different calculations used to measure the cost.
 - B. Award of contract for the performance of sewer jetting and vacuuming
 - C. Acceptance of State of Illinois Central Management Services proposal for the supply of snow and ice control salt
 - D. Approval of Minutes
 - 1. Regular Village Board Meeting of September 20, 2007
 - 2. Committee of the Whole Meeting of September 20, 2007
 - >> All items passed unanimously
- V. Open Forum
 - A. Request from Klein Creek Town Homes to assume snow removal responsibilities
 - >> The treasurer of the KCT homeowners made request for the village to plow 2 streets in the development, the homeowners feel that the taxes they pay should cover cost of the snowplowing. The board will consider request.
 - B. Presentation by Central DuPage Hospital for a Planned Unit Development for a parking deck for the proposed new bed tower and improvements to the Diagnostic Imaging Department
 - >> The gentleman in charge of facility planning for CDH presented renderings of proposed parking deck. The deck is part of ongoing expansion, including the newly opened women's pavilion, a new bed pavilion and cancer proton beam imaging center. The new building will be built in the parking lot at the emergency entrance, so parking will have to be moved closer to Winfield Rd; the deck will be 150 yards long and consist of 2 decks which would connect to the buildings. Also discussed was the Proton Beam imaging center that the hospital is vying for. The Proton Beam center will be a for-profit venture to be built on the west side of Winfield Rd. Trustee Kunesh asked if the hospital was abandoning plans to participate in the Town Center on the property known as Franks. No definite answer was given. CDH would like to start construction ASAP. The board sent the item to the Plan Commission.

C. Public Comments

>> None

VI. New Business

>> None

VII. Reports of General Business

A. Plan Commission – Trustee Birutis

1. Ordinance approving the Annexation and Zoning of 1N345 Richard Avenue, Carol Stream, Illinois; 1N341 Richard Avenue, Carol Stream, Illinois; 1N270 Richard Avenue, Carol Stream, Illinois; 1N277 Richard Avenue, Carol Stream, Illinois; 1N267 Richard Avenue, Carol Stream, Illinois; 1N255 Richard Avenue, Carol Stream, Illinois; 1N324 Richard Avenue, Carol Stream, Illinois; 1N317 Richard Avenue; and 26W543 MacArthur Avenue
>> Item passed unanimously
2. Resolution adopting a Policy and Procedures Manual for Land Use and Development in Winfield
>> Item passed unanimously

B. Environmental Concerns Committee – Trustee Bajor

1. A Resolution supporting membership for the Village of Winfield with the Metropolitan Mayors Caucus' Clean Air Counts program
>> Item passed unanimously
2. Resolution authorizing the execution of a revised Utility Cost Recovery agreement with Kevin and Cheryl Berner
>> Item passed unanimously

C. Public Safety Committee – Trustee Pettiti

1. Amending title 3 – Business and Licenses, Chapter 5 – Sale of Tobacco of the Municipal Code of the Village of Winfield, Illinois
>> Item passed unanimously
2. Ordinance revising the Employee Salary Range and Staffing Plan for the Deputy Police Chief position for the fiscal year commencing May 1, 2007 and ending April 30, 2008
>>Trustee Pettiti made an emergency motion to include language regarding the expedited hiring of a deputy chief to reduce the load of Police Chief as an issue of public health. The village has been without a deputy chief. Trustee Pettiti asked that the ordinance be passed tonight rather than wait for the required 2 readings. Trustee Bajor did not understand need for an emergency status to this action and questioned the benefit and cost. President Czech stated that it is not unusual for a village not to have a deputy chief. The next likely backup for the chief would be at the sergeant level and the union contract does not normally allow for sergeants to act as deputy chief. It was proposed to replace an outgoing sergeant with the deputy. Roll call vote: Pettiti, Vade Bon Coeur, Kunesh - Yes. Bajor and Birutus – No. Motion failed needing a customary 2/3 vote of trustees. It was determined that the president does not vote on this measure. Trustee Pettiti made another motion to continue discussion by adding this item to the agenda for tonight's Committee of the Whole meeting. This motion passed with the same 3 to 2 vote as above but not requiring 2/3 of the trustees.

VII. Reports of Temporary Committees

1. *General Winfield Scott Park – Trustee Bajor*
>>Meeting scheduled for 10/8/07. All physical elements are in place.
2. *Downtown Riverwalk Initiative Task Force – Trustee VadeBonCoeur*
>> Plans are progressing.
3. *Fire Sprinkler Regulations – Trustee Pettiti*
>> This is on hold pending action from state legislature.
4. *Marketing Brochure for the Community – Trustee Birutis*

>> On hold until January 2008

5. *Sign Review Task Force* – **Trustee Petitti**

>> A public hearing will be held in November

6. *Town Center Marketing and Capacity Study* – **Trustee Birutis**

>> They will be meeting soon.

VIII. Pending Business

>> No new information

A. Active

B. Forthcoming

1. **General Development Plan** - Key Development Areas 1a, 1b, and 2/ St. Charles Road area annexation initiative –Will be presented to the Plan Commission in November.

2. **Policy on maintenance of stormwater maintenance facilities** – Work has begun on the inventory; policy will be deliberated first by Public Works Committee.

IX. Village Board Comments

>> Trustee Birutus reported that the Plan Commission will have 5 items for village board consideration

X. Other Village Official's Reports and Comments

A. Village President

1. Proclamation – Walk to School Month

>>October is designated Walk to School Month to encourage parents and children to walk to school.

2. Appointments

>> President Czech appointed Bob Fairbarren as co-chairman of WEMA and Corrine Vega to the Public Safety Committee

B. Village Treasurer

>> None

C. Village Attorney

>> Attorney will participate in a Municipal League Presentation

D. Village Manager

1st Quarter Financial Report – **Finance Director Alletto**

>> The village finances are 61% in cash and 39% in CDs. There was a decrease in capital spending. The police pension fund has seen a gain.

The first quarter revenues have surpassed budget expectations. Equipment funds reflecting higher collections. The TIF district is showing higher than expected revenue. The water fund will see some changes due to the new monthly collections. The bonds funds are performing well.

So far the village expenses are staying below budgeted spending, all departments are doing well. The capital spending fund has seen some decrease due to large purchases. The IRMA funds are below due to only 4 claims this quarter.

E. Village Clerk

>> No report

XI. Other Business

>> None

XII. Adjourn to Committee of the Whole 8:10pm

COMMITTEE OF THE WHOLE 8:10 pm

I. Old Business

II. New Business

A. Public Safety – **Trustee Pettiti**

1. Authorization to enter into an Emergency Management Mutual Aid agreement with the City of Warrenville

>> This was initiated by WEMA. After recent problems with traffic backups due to an accident and the tornado in August WEMA is asking for a mutual aid agreement with Warrenville. Trustee Birutus questioned who pays expenses and would like the wording to clarify that volunteers only are covered by this mutual aid. Trustee Pettiti stated that Warrenville was not able to assist Winfield with the effects of the tornado without this type of agreement. Discussion centered around benefits vs cost of this agreement, the scope of work performed by WEMA and possibility of expanding duties. The WEMA representative explained that they currently have 1 vehicle and when the police chief calls to activate them they engage their own system of notifying members. Their duties include traffic control, giving directions in case of road closures, support of police department in emergencies and reporting other problems as needed; all things to take the pressure off the police department.

Trustee Pettiti reintroduced the issue of the deputy police chief staffing. Due to lack of a second in command the police chief has not had a day off in over a year. He often works nights and weekends, he is a hands on police chief and his performance may suffer due to fatigue. Most trustees agreed that the chief needs help the question is how to manage the expense now and how to fit this into the budget. The staffing plan allows for the creation of a deputy chief and the elimination of a sergeants position but the budget did not coincide with this. The question also remains how to coordinate this with the union which doesn't support management positions.

Both Items were passed to the next meeting.

B. Finance Committee – **Trustee Birutis**

1. Resolution adopting a policy governing Village Fund balances
 - >> Policy would allow minimum levels of funding for each fund to pay for expenses due to revenue shortfalls, emergencies, or any other unforeseen problems. Currently there is no minimum requirement; each emergency reserve fund would have it's own requirements and flexibility. A time table will be set up for each fund to build reserves over the next few years.
2. Resolution requesting separate property tax limiting rates for Library funds
 - >> This would allow the levy for the village and the library to be calculated separately, at a new limiting rate, this is a prevention measure for future years when certain legislation effects distribution of levy tax to the village.
3. Ordinance amending Title 8 – Water and Sewer Regulations, Chapter 2 - Combined Waterworks and Sewerage System Rates and Charges, Section -3 - Rates and Charges established for monthly billing and treatment of delinquencies
 - >> Ordinance formerly adopting monthly billing for village services.

All items were moved on to next village meeting.

C. Public Works Committee – **Trustee Bajor**

1. Acceptance of a proposal for design build services for the expansion to the Public Works Building
 - >> Public Works Committee has proposal for new pre-engineered buildings for public works site. This type of building will supply all of the needs of a new building at a much lower cost. A representative from TriState Enterprises was present. Entire cost should be \$891,475. Work could begin this year.
2. Acceptance of a proposal from the Village Engineering firm on design and construction engineering services for the Public Works site improvements
 - >> TriState Enterprises was the most qualified to build new building. Engineering costs estimate at \$81,000. The old facility is in great need of repair and lacking in basic modern standards. The current space is lacking in storage, proper vehicle parking, paved driveways, and employee amenities; and is inadequate to meet the needs of the public works department.

Both items – moved on to next board meeting.

D. Other – Village **Manager Barlow**

1. Affordable Housing Plan

>> A Draft is available for further discussion. A community is required to have 10% of housing stock fall into the category of affordable housing, Winfield has 9.6% as of 2000 census. A plan must establish reporting and implementation procedures to maintain the 10% requirement...

2. Proposed purchase of 27W407 Jewell Road

>> Village is prepared to purchase of the property for \$460,000. It will be important to the location of the proposed pedestrian underpass and it essential to the development of parking. The village will have 5 years to complete payments after a down payment of \$240,000. The village will lease the building to the salon for not less than 2 years and no more than 5 years

III. Requests for Future Committee of the Whole Agenda Items from the Trustees (*Requests Require the Concurrence of at Least Two Members of the Village Board*)

>> None

IV. Public Comments

>>A resident who lives near the hospital is suspicious of the hospital moving the heliport; he believes that they are not upfront about their plans.

Another resident thinks the board should grant anything the police department wants, the police chief needs a deputy.

V. Village Board Comments

>> Trustee Bajor inquired about a committee for town center, and expressed concern for a sound decision regarding the police chief.

VI. Executive Session

A. *Pending Litigation (5 ILCS 120/2c (11))*

VII. Adjournment 10:15pm

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