

The notes of Village meetings are prepared by volunteers of Winfield United as a community service. The notes are not the official Village of Winfield minutes. They are not a complete written and accurate representation of all matters discussed at the meeting nor is it our intention to lead readers to make any such conclusion. These notes are solely for a prompt and quick informational briefing of the agenda and general discussion made by the Village Trustees and attendees at the meeting for the convenience of Winfield United (WU) website visitors. They should not be used for any other purpose. We suggest that visitors to our Winfield United website please visit the official Village of Winfield website to obtain the official agenda and minutes. The Village of Winfield website is www.villageofwinfield.com/Minutes_and_agendas.htm for the official posting of Village minutes. Please call the Village of Winfield administration at 630-933-7100 should the official minutes for the subject meeting not be posted or for further clarification of the agenda and minutes.

**AGENDA
VILLAGE BOARD MEETING,
COMMITTEE OF THE WHOLE MEETING AND EXECUTIVE SESSION
THURSDAY, AUGUST 2, 2007 - 7:00 P.M.**

REGULAR MEETING

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
>> all present
- IV. Consent Agenda
>>All approved
 - A. Payment of Bills
 - 1. 2007 MFT Payment Request No. 1
 - 2. 2006 Watermain Project Pay Request No. 1 - Partial
 - B. Approval of Minutes
 - 1. Regular Village Board Meeting of July 19, 2007
 - 2. Committee of the Whole Meeting of July 19, 2007
 - C. An ordinance amending Title 3 – Business and License Regulations, Chapter 3 – Liquor Control, Section 3-3-7 Number of Licenses Issued; decreasing the number of Class B licenses (2nd reading)
 - D. An ordinance amending the Annual Budget for the Village of Winfield for the Fiscal Year commencing May 1, 2006 and ending April 30, 2007 (1st reading)
 - E. Special use permit for Winfield School Block Party
 - F. An ordinance authorizing the disposal of property owned by the Village of Winfield – seized vehicle
- V. Open Forum
 - A. Public Hearing on Pedestrian Underpass
 - >>Prior to the Village Board meeting, an open session for questions was held by Rempé Sharpe. The representative indicated that there were a number of good questions and comments from the public.
 - At the Village Board meeting itself, Bill Barlow had a Power Point presentation about the project. The Village is in the process of acquiring the land needed for the project. It is estimated that 850 pedestrians cross the tracks each day. There are 770 children in attendance at the schools south of the tracks as well as 6 parking lots.
 - Purposes of the underpass:
 - 1. Safety of the children.
 - 2. Shorter wait time to cross the tracks.

3. It would make the south lots more attractive for commuters.
4. Help the south side businesses.

The Rempe Sharpe representative outlined the history of ownership changes in the railroad tracks and how that has increased train traffic. Other towns along the tracks have also built underpasses.. Wheaton has also built a pedestrian overpass.

The project was initiated in 2004-2005. At that time it was hoped that grant money would cover the entire cost. Inflation has since raised the cost.

The tunnel would be dug using micro technology – dug with conveyors. The tunnel floor would be 1.5 feet above the 100 year flood stage of Winfield Creek. There would be a drainage pump with a battery back-up.

Besides inflation, the cost of the project has risen because the tunnel must also be 2 feet deeper than originally planned. The \$2.3 million cost is now \$3.1 million. The grant award amount has not changed however. The Village will try to apply for additional funds. Bill Barlow and President Czech will be meeting with Peter Roskam's office next week. The Village portion of the cost is now \$1.1 million.

Charts of the costs and funding sources were presented. One possible choice is for the Village to issue Debt Certificates. These are different from bonds and are the choice since \$1 million is not a lot in banking terms.

T.I.F. funds could also be used to support the debt service. No new taxes will be paid by residents for the project. The project will benefit the T.I.F. area, so the use of these funds is appropriate.

The plan is for bids to be let in January of 2008 with construction starting in the spring of 2008 and lasting for 9 months.

\$188,000 has already been spent on preliminary engineering.

Trustees were concerned about the large increase in costs. Specs. are with I.D.O.T. for review. Design work is 95% complete. No new money will be spent until after the I.D.O.T. and Railroad review. Those should be completed in 2 months and will give a better idea of costs. Decisions about completing and funding the project can be made then.

Public comment:

One resident asked why not a car underpass also. It was presented in the past and was deemed not practical.

An overpass was suggested, but that was also said to be too costly because of the incline and the need for an elevator.

B. Presentation by Airhart Construction for changes to Fisher Farms Planned Unit Development

>> The contractor presented an update of the project. They are ready to connect to water near Klein Creek. They are to start the roads in 2 weeks and plan to be finished by the first week of September. They hope to be open for sale by the end of September.

A field change was requested. The original plan had a "bridge look" connection between two retention ponds. They would like to change that to a landscaped area between the two. This arrangement would be easier to maintain for the homeowner's association. A pipe connects the two ponds in either scenario. They felt it was an aesthetic issue. Board members felt this was a minor change and could be considered a field change with no need for it to go to the Plan Commission.

C. Special Use and Variance Requests - Asian Family Services

>>The Asian Family Services organization would like to use the former Marklund property for senior group housing and are asking for a Special Use Permit.

The organization has been in existence for 15 years and has facilities all over the Chicago area. They have been serving the elderly in their homes and would now like to provide housing that address the ethnic (especially dietary) needs of their target population. Traditional care facilities are not able to do this. They felt the property was appropriate because it has a large kitchen, large grounds for exercise and a place for vans that serve the

program. Funding sources were listed. They currently provide a wide variety of programs in their organization. They felt there were enough bedrooms to house 64 people at the facility.

The proposal would have to go to the Plan Commission for the special Use Permit as well as to Zoning for a public hearing since there is another group home within 1000 feet.

The board thought there were certainly difficulties in the plan, but felt the project deserved a chance to go before the various boards.

D. Public Comments

>> A resident of Shadyway expressed concerns about the traffic if the Asian Family Services project is approved. There was concern about support staff, ambulances and deliveries. The parcel is completely surrounded by residential except for a park on one side. There was also concern that as a non-profit, it would remain off the tax rolls.

Another resident had concerns with life/safety issues and wondered if the facility would be required to meet nursing home regulations. There were concerns about capacity as well as who would be responsible for the cleanliness and up-keep of the grounds. The noise of late night shift changes was also brought up. Would there be any built in guarantees that the facility would be a good neighbor.

Another resident was concerned about the sewer and water capacity. Truck weight limits was also brought up as well as parking on the street by staff.

Many of the residents' concerns were as a result of experiences they had with the Marklund facility that previously occupied the site.

Additional comments from residents referred to the R.V. parking ordinance.

A resident presented home sale figures from surrounding communities with strong R.V. parking ordinances. He felt the appearance of a neighbor's house and yard could affect his home value. He also brought examples of literature in which Village officials promised to strictly adhere to ordinances.

Other residents spoke on the topic asking that the discussion be allowed to "go through the process." Other communities have the rules on the books and they felt they weren't really being enforced either. Some said the ordinance has not been enforced before and felt that perhaps only a small group was upset about non-compliance.

The issue is currently in the Plan Commission.

VI. New Business

>> None

VII. Reports of General Business

A. Public Safety

1. Ordinance amending Chapter 3 of the Village Code with respect to consumption of alcohol by a minor

>> An amendment was added to increase the minimum fine to \$250 with a maximum of \$750. Unanimously passed

B. Public Works Committee

1. A resolution authorizing the execution of an intergovernmental agreement between the Village of Winfield and DuPage County for the transfer of jurisdiction for County Highway 13 (Winfield Road) and County Highway 27 (Highlake Road)

>> The County has not gotten back to the Village on the requested information. The Village lawyer has suggested wording to the county for the Intergovernmental agreement. They are waiting to hear from the County as to whether they will accept the wording. The item was tabled.

2. Acceptance of proposal from Village Engineering firm, Rempe-Sharpe for design engineering services for the extension of sanitary sewer services to the northern territory

>>Trustees felt they needed to move ahead with this issue to encourage and promote development in this area. Passed unanimously.

C. Other

1. Authorization for the execution of the collective bargaining agreement between the Village of Winfield and the Metropolitan Alliance of Police, Chapter 477

>>Contract terms would be retroactive to May and would be in place for 2 years.

Trustees voiced support for officers but there were questions about non-salary parts of the contract. One trustee had requested some comparisons with surrounding communities and had not received that information. Passed 3 yes, 2 no.

VII. Reports of Temporary Committees

>> Waterford Park Committee has been working for 2 years. The park is now looking good.

The Public Safety Committee needs 2 residents. A formal announcement that applicants are needed was requested.

The Public Works and Downtown Development Committees had similar requests for applicants.

VIII. Pending Business

A. Active

1. ***Downtown Riverwalk Initiative Task Force*** – Committee met on July 23, 2007 and continued working with the consultant preparing the conceptual plan.
2. ***Fire Sprinkler Regulations*** - A joint task force with the Fire District has been formed and is meeting to come up with recommendations.
3. ***Marketing Brochure for the Community*** – A Committee made up of representatives from the Village Board, MainStreet Winfield, the Communications Commission and Chamber of Commerce will be meeting in August.
4. ***Sign Review Task Force*** – Task Force on revisions to the signage regulations of the Village has met on several occasions, will be meeting again in August.
5. ***Affordable Housing Plan*** – Trustee Birutis requested additional time to consider staff's proposal.

B. Forthcoming

1. ***General Development Plan - Key Development Areas 1a, 1b, and 2/ St. Charles Road area annexation initiative*** -Plan Commission reviewed the matter at their 10/4/06 meeting; placed the matter on hold until more is known about the wishes of the property owners along St. Charles Road. A meeting of St. Charles Road property owners was held on July 23, 2007. Out of 21 invitees, 2 owners came to the meeting. Their bottom line message was do not annex us; we want to remain an industrial use in the County.
2. ***Number and fees for liquor licenses in the Village; Town Center specifically*** – Matter will be deliberated by the Administration and Finance Committee.
3. ***Policy for vacating public right-of-way*** – Draft statement will be presented at the August 16, 2007 meeting.
4. ***Policy on maintenance of stormwater maintenance facilities*** – Work has begun on the inventory; policy will be deliberated first by Public Works Committee.

IX. Village Board Comments

>> Trustee Bajor complimented the [Winfield Register](#) on their coverage of Village events.

X. Other Village Official's Reports and Comments

A. Village President

>> No

B. Village Treasurer

>> No

C. Village Attorney

>>No

D. Village Manager

>> No

E. Village Clerk

>>No

XI. Other Business

XII. Adjourn to Committee of the Whole

COMMITTEE OF THE WHOLE

I. Old Business

II. New Business

A. Traffic and Transportation Commission

1. Proposed ordinance creating regulations governing corner setback areas and right-of-way obstructions

>> Traffic and Transportation has been working to develop standards for clearance for different types of intersections. Local to local, local to collector, and local to arterial for example, present different need levels for sight clearance. More clearance was needed at larger streets. Man-made or geological obstructions would be allowed under “grandfather” clauses.

2. Proposed ordinance amending Title 6 – Traffic Regulations, Chapter 3 – Traffic Schedules, Section 3 – Schedule III – Stop Intersections; stop signs on Chartwell Drive at Winfield Scott Drive

>> The committee voted 3 to 1 to put in the stop sign

3. Discussion on an experimental use of a traffic calming device – speed cushions

>> “Speed cushions” were discussed. Slower traffic would eliminate the need for more stop signs. The product presented is new on the market and is different from traditional asphalt bumps or dips, which can help reduce speed but can also be problematic by causing cars to “bottom out” and the asphalt may fall apart.

This product is rubber, is not permanent, and would force standard vehicles to slow down. Emergency vehicles with a wider axle would not be affected. The cost was felt to be affordable -- \$3,000 per set. They would be removed in winter. The advantages of speed reduction devices listed included lessening crashes, lower pedestrian/cyclist danger in areas with no sidewalks as well as decreasing the severity of damage when impact does occur. It was proposed to test the devices on East Street between Manchester and Roosevelt Roads. There have been resident complaints in the area about speeding. A question and answer session would be scheduled with neighbors before the test takes place.

Trustees had questions about noise and whether we could try out the product on a short term basis before we purchase. The speed cushion location would be published and “Speed Bump Ahead” signs placed. Since they are made of rubber the Village Manager thought they would not be a noise problem. They also cover 7 feet in length providing a more gradual ascent and descent to avoid the “boom” generally heard from speeding over an asphalt speed bump. Bill Barlow will get sound information from the company. Another question was whether there were other communities in the area currently using them so Trustees could go see them and whether the money was already in the budget.

Speed bumps were brought up because citizens are bringing up the issue at many meetings.

A resident was concerned about the noise and safety of such devices on curves. He also felt the Village should “Try before you buy.”

The devices could be moved to different areas as needed. For example, near the school when school starts. Installation involves bolting the device down with an impact wrench. They are a waffle type design, not solid rubber.

B. Other

1. Application of technology for the Village Board (demonstration by Village Manager)

>>Bill Barlow had a presentation outlining the advantages of switching to the use of Village provided laptop computers for Trustees. Current costs for paper copies of Board packets in both paper, reproduction costs as well as staff time were explained. The executive secretary needs to spend one day preparing packets – 192 man hours per year. The use of technology would also allow for more timely delivery of information to Trustees. This would also reduce stress on staff and free up time for such tasks as records maintenance etc. There have been problems in the past with delivery by Police officers. If they received a call, delivery would be delayed.

Information could be delivered electronically quickly and efficiently. Paper costs could be cut. Typically, 16 copies of a 200 page packet are prepared for each meeting. Larger plan documents would still be paper, but all else would be electronic. Each Trustee would be assigned a Village owned computer and will receive documents for review and comment. There are features to insert, correct and highlight individual copies of the document much as one might do the paper copy. The machines will be Toshiba tablet computers. A stylus can also be used on the screen. Previous packets can be stored on the machine. This will help ease the problem of storing paper copies and would be ecologically responsible. Machines will be set up with the Village system so each will be capable of opening all documents sent. They will have e-mail capability. Currently Trustees may be receiving Village e-mails on personal accounts, which could be a legal issue since official documents are mixed in with personal messages. Typically if a subpoena is issued, the whole computer is removed thus creating a privacy issue and a problem for those with business materials in their personal e-mails. Each would have a wireless connection. Maintenance would be taken care of by the Village. Trustees would no longer have to use their own computers. There would be uniform maintenance and upgrades. Each will have access to the Village network. Cost would be \$10,500 for all. They would not be for personal use largely because of the subpoena issue. The maintenance contract provides for remote diagnostics, 7 day tech support, and built-in tutorials. Training can be set up for Board members.

Trustee Birutis asked that when *cost* is put in the agenda, the budget reference be included also.

2. Proposed Leased Photocopier/Scanner/Fax Machine for Village Hall

>> Advantages discussed.

3. Upgrade of sound system for the Village Board Chamber

>> The Village now has their own camera equipment to record board meetings, but kept the pre-existing sound system, which was designed to project sound in the meeting room, not for video recording. There is currently poor quality sound from video to D.V.D. There is a need for clarity if viewers are to understand what happened at meetings. There are varied microphone distances by Trustees, which further complicates recording. A sound mixer is proposed that would input into the video recorder. New mikes would have a goose neck stand with new electronic pick up. Each would also have a “cough button” to turn it off temporarily. There is \$12,000 in the budget.

III. Requests for Future Committee of the Whole Agenda Items from the Trustees (*Requests Require the Concurrence of at Least Two Members of the Village Board*)

>>

IV. Public Comments

>>

V. Village Board Comments

>> 50/50 tree flyer was well-received by residents. Many positive comments generated.

A question was raised about whether C.D.H had to follow the tree ordinance. They are not a P.U.D. but may become one possibly in negotiations for their next addition. As a P.U.D. they would have to adhere to the Tree Ordinance in the future.

VI. Executive Session

A. Discussion on the purchase, lease or sale of real property - 5 ILCS 120/2(c)(5)

VII. Adjournment