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**AGENDA
VILLAGE BOARD MEETING
COMMITTEE OF THE WHOLE MEETING
AND EXECUTIVE SESSION
THURSDAY, JUNE 7, 2007 - 7:00 P.M.**

REGULAR MEETING

- I. Call to Order Meeting was called to order at 7pm
- II. Pledge of Allegiance
- III. Roll Call
>> President Czech, Trustees Birutus, Kunesh, Bajor, Petitti, Keeler, and Vade Bon Coeur, Manager Barlow, members of staff and the attorney all present. Clerk Mareachen absent.
- IV. Swearing in new Village Officials – Village Clerk, Treasurer
>> Clerk Mareachen is out on a medical leave.
- V. Consent Agenda
>> Trustee Birutus moved that items A and E be voted on separately, motion passed unanimously.
 - A. Payment of Bills
>> An invoice pertaining to an Executive session item was pulled from the bills to be paid at a later time. All other bills approved for payment.
 - B. Approval of Minutes
 1. Regular Village Board Meeting of May 17, 2007
 2. Committee of the Whole Meeting of May 17, 2007>> No corrections
 - C. An ordinance authorizing the disposal of property owned by the Village of Winfield – surplus vehicles (2nd reading)
 - D. Resolution to release Executive Session Meeting Minutes (2nd reading)
 - E. Establishing the salary rate for the Village Manager for FY 2007-2008
>> This item was voted on separately, Trustee Birutus asked that the ordinance reflect the same salary terms as the manager's contract.
 - F. Approval of canvas results as reported by the DuPage County Election Authority – April 17, 2007 election
 - G. Reduction of Letter of Credit/Bond for Shelburne Farms PUD
 - H. Temporary use permit – cookie sales during Criterium

>> Items passed unanimously.

VI. Open Forum Opened at 7:08pm – Closed at 7:16pm

A. Public hearing on credit card acceptance

>> The village will begin accepting credit cards for all cash payments to the village. State statute requires a public hearing. Terms of the contract with the provider were presented. It was stated that this will save the village money and provide better service to the residents. The service will be compatible with the software currently used for record keeping in the village office and will improve basic accounting operation.

B. Public Comments

>> New water main will be installed on Park Street; the village sent notices to the residents informing them of this and suggesting that to satisfy the Safe Routes to School plan that sidewalks be installed on the east side of the street. Several residents were present to speak against the sidewalks. One resident presented a petition of all of the households in effected, all were opposed to the sidewalks. He also offered a list of compromises, suggesting the street could be widened five feet to allow more room for pedestrians. A resident expressed disappointment that stakes were placed in the front yards before the public hearing. The residents all agreed that they like the rural quality of their street and feel that safety is not an issue for children going to the nearby school since most of the children are driven to school or accompanied by a parent. Concern for the trees, loss of front yards, and drainage problems were also discussed. The public comments for this topic lasted for over an hour, President Czech explained that the village plans ahead 3 to 5 years and this Safe Routes to School plan was presented 5 years ago and was just now coming to action. At that point Trustee Kunesh made a motion excluding the sidewalk installation from the water main repair, it was quickly seconded and passed unanimously. The audience was pleasantly surprised by the swiftness of the vote.

A resident asked for resolution to the water bill problem at Highlake Condominiums, he also expressed concern for the Riverwalk project.

A businesswoman asked the village to grand her a liquor license to open a liquor store on Geneva Rd.

A resident with water damage due to a backed up sewer asked for an update on his reimbursement for damages. The village has already paid toward the cleanup, any further damages have been forwarded to West Chicago Water District, no word yet about status of reimbursement. The resident was not happy with this news.

A resident on Highlake Condominiums asked for the villages help with the dumping area of CDH near her home. The area is filled with construction and landscaping materials.

A resident/property developer requested a plan commission hearing for a special use permit for property he has for sale. He presented plans to the board for review. He requested that the board call the perspective buyer to encourage him to buy the property. The Manager and the President agreed it was not proper for them to lobby the perspective buyer before the Plan Commission hearing.

VII. New Business

>> None

VII. Reports of General Business

A. Finance Committee

1. An ordinance amending the Annual Budget for the Village of Winfield for the Fiscal Year commencing May 1, 2007 and ending April 30, 2008 – Capital Improvement projects

>> Motion passed unanimously.

B. Planning

1. An ordinance annexing certain territory to the Village of Winfield– Mission Court subdivision and Kingsland Ministry Center

>> Motion passed unanimously.

2. An ordinance rezoning Mission Court subdivision

>> Motion passed unanimously.

3. An ordinance rezoning Kingsland Ministry Center

>> Motion passed unanimously.

C. Public Works

1. An ordinance amending Title 8 – Water and Sewer regulations, Chapter 1 – Combined Waterworks and Sewerage Systems and Chapter 5 – Sewer Use and Service of the Village Code (mandatory connections)

>> Motion passed unanimously.

D. Other

1. Resolution authorizing an Intergovernmental Agreement with the Winfield Park District – General Winfield Scott Park

>> Discussion regarding cost sharing with the park district and ownership of property.

Ordinance was not amended.

Motion passed unanimously.

2. An ordinance amending the FY 2007-2008 Budget making a supplemental appropriation for Riverwalk Consultant Services

>> Trustee VadeBonCoeur made a motion to table this action until the Town Center plans are underway, this could be held up until September. The Riverwalk Committee is asking for \$10,000 to accept a landscapers proposal. Motion to table passed unanimously.

VIII. Reports of Temporary Committees

>> Safe Routes to School committee will meet June 15th. The Sign committee will have a draft ordinance ready by soon and the Water Sprinkler committee will be meeting in June.

IX. Pending Business

A. Active

1. ***Downtown Riverwalk Initiative Task Force*** - Committee has held eight meetings.
2. ***Fire Sprinkler Regulations*** - A joint task force with the Fire District has been formed and is meeting to come up with recommendations.
3. ***Marketing Brochure for the Community*** – A Committee made up of representatives from the Village Board, MainStreet Winfield, the Communications Commission and Chamber of Commerce held their most recent meeting on June 1, 2007
4. ***Safe Routes to School Task Force*** –Task Force submitted Safe Routes to School Manual; it has been approved; will be working on application for grant funds.
5. ***Sign Review Task Force*** – Task Force on revisions to the signage regulations of the Village has met on several occasions

B. Forthcoming

1. **General Development Plan - Key Development Areas 1a, 1b, and 2 -Plan Commission reviewed the matter at their 10/4/06 meeting; placed the matter on hold until more is known about the wishes of the property owners along St. Charles Road.**
2. **St. Charles Road area annexation initiative - Staff is planning an information meeting for property owners at the Village Hall in the coming weeks.**
3. **Illinois Affordable Housing - Staff will be presenting a plan in the near future.**
4. **Number and fees for liquor licenses in the Village; Town Center specifically – Matter will be deliberated by the Administration and Finance Committee.**
[See Below for discussion.](#)

X. Village Board Comments

>> None

XI. Other Village Official's Reports and Comments

A. Village President

1. Appointments to Plan Commission
>> [President Czech appointed Rhonda Peebles to the Plan commission](#)
2. Appointment of Village Board members to Committees
>> [Postponed](#)

B. Village Treasurer

>> None

C. Village Attorney

>> None

D. Village Manager

>> [Mr Barlow reported on the recent Plan Commission meeting regarding proposed Beecher Street and the Town Center Redevelopment. Beecher Street properties were the subject of a hearing discussing whether to include them in the Town Center Plan zoning. 75 people attended the Plan Commission meeting to object to these properties included in Town Center. The Plan Commission meets again July 11th to continue the topic.](#)

E. Village Clerk

>> None

XII. Other Business

>> None

XIII. Adjourn to Committee of the Whole at 9:22pm

COMMITTEE OF THE WHOLE

I. Old Business

II. New Business

A. Finance Committee

1. Special Census
>> [Trustee Birusus requested that the village conduct a Special Census to count specific areas of Winfield that have been annexed gaining approximately 500 people. The increase in population could result in greater shared revenue from the state. The next regular census would not take effect until 2011.](#)

B. Public Works Committee

1. Acceptance of proposal for hydraulic hammer for JCB 217 backhoe
>> [This tool is specific to certain heavy jobs and is needed by Public Works, cost is \\$18,533.00](#)
2. Bid results for tree supply and planting

>> For a spring and fall tree replacement cost sharing program. \$35,105.00 is the bid amount. Trees will be used for the new General Winfield Scott Park and cost sharing parkway planting.

3. Formalization of the Public Works Committee

>> A committee has been operating without proper ordinance. This action will formalize the committee and consist of 3 board members and 2 citizens, purpose is to research and review grants pertaining to capital improvements.

C. Other

1. Number of liquor licenses

>> At tonight's meeting 2 people came to ask for a full liquor permit for carry out businesses. The board discussed the possibility of expanding the number allowed of off premises liquor and decided against allowing 2 more. The board was favorable toward allowing additional restaurant licenses but not carry out permits. No final action was taken until the next meeting.

2. Discussion on Winfield Public Library's intent to levy an additional 0.02% tax for the purpose of construction and maintenance of Library buildings and equipment.

>> Standard legal procedure for the library established by state statute.

3. Policy statement on sanitary sewer back-ups and overhead sewer grants

>> Trustee Petitti requested that the board establish a standard for responsibility in the event of property damage from sewer backup. In some cases the village could be held liable a brochure was created to outline preferred response to sewer backup.

4. Discussion on ordinance to establish prevailing wages for public works projects

>> This action is an annual requirement mandated by state statute.

III. Requests for Future Committee of the Whole Agenda Items from the Trustees (*Requests Require the Concurrence of at Least Two Members of the Village Board*)

>> None

IV. Public Comments

>> The chairman of the Plan Commission expressed his concern regarding the method taken earlier in the meeting, at Public Comment, by a developer presenting a plan for special use to the board. He thought the developer's action and the board's apparent acceptance of the developers action was improper.

A resident of Shady Way effected by the recent sewer failure asked the board for explanation of the delays in reimbursement of repairs to his property. He was not happy with the answers given, his problem will be handled in an upcoming executive session.

V. Village Board Comments

>> None

VI. Executive Session

A. Deliberating collective negotiations between public employers and their employees or representatives -5ILCS 120/2 (c)(2) **Cancelled**

VII. Adjournment

>> 10:45pm

Respectfully submitted by Karen Skillman