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AGENDA  
VILLAGE BOARD MEETING,  
COMMITTEE OF THE WHOLE MEETING  
THURSDAY, APRIL 17, 2008 7:00 P.M.

**REGULAR MEETING**

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

>> All present except Trustee Mortenson

IV. Consent Agenda

A. Payment of Bills

B. Approval of Minutes

1. Regular Village Board Meeting of April 3, 2008

2. Committee of the Whole Meeting of April 3, 2008

C. An Ordinance authorizing the disposal of property owned by the Village of Winfield; Police Department seizure (2nd reading)

D. An Ordinance amending streets in the DuPage County and Village of Winfield's Street System (jurisdiction transfer of Winfield Road and High Lake Road; 1<sup>st</sup> reading)

E. Award of contracts for Public Works site utilities

>> Trustee Bajor questioned why there was tax on a purchase at Prairie Path Cycles – admin will pursue tax exempt status; Trustees Bajor and Birutis requested a few corrections on the minutes.

>> Approved

V. Open Forum

A. Public Comments

>> R. Blossfield had comments on the proposed Estate Residential 2(ER2) zoning that would impact his property. Plan commission (PC) recommended 5-2 against zoning changes; he recommends that the board meets with the individual PC members. He was also disturbed to hear the board heard from a minority member of the PC – why didn't one of the majority members present the ER2 proposal to the board. Noted the 1994 plan has the area as "village residential" which states not more than 2 dwellings per acre. Changing the zoning would be against the plan. In 2006 Bajor/Birutis authored a white paper stating they and other members elected in 2005 supported the 2001 plan. Recommended going back to the PC and hiring professionals to study the need to change zoning.

>> Mr. Fairbairn provided a WEMA update.

>> J. Davis said he was dismayed of the ER2 zoning plans. He owns property in the effected area. Of 33 parcels, 19 wouldn't meet ER2. He collected 20 signatures from the effected area. His main concern is that there is a public official that is not separating his personal interests. Believes this needs due process, a careful presentation of the information; and officials with personal benefits should be recused.

>> President Czech asked what the PC vote was.

>> D. Clark said in December it was 4-2 in favor and then in January it was 4-2 against.

>> R. Hall said 1 PC member was absent in January who said he would be against.

- B. Presentation by Chamber of Commerce on changes for beer consumption area for Good Old Day

>> D. Keck presented a new layout for the beer garden. One that is open, no fencing and people would be allowed to roam more of the fair with beer as long as they had a bracelet. This would allow easier access to the food as well. R. Bysina said Warrentville uses this format.

- C. Presentation by Chamber of Commerce for Cruiz-in Days

>> No presentation. R. Bysina said it is planned for the 1<sup>st</sup> and 3<sup>rd</sup> Monday, starting in June.

#### VI. New Business – None

>> none

#### VII. Reports of General Business

- A. Planning and Zoning

1. Ordinance rezoning of the Winfield Public Works site from R-1, Single Family Residential to P-1, Public Land

>> no discussion; approved

- B. Administration and Finance

1. Ordinance adopting the annual budget for the Village of Winfield and the Winfield Public Library and establishing employee salary ranges for the Fiscal Year beginning May 1, 2008 and ending April 30, 2009

>> Trustee Birutis proposed an amendment so that the 15<sup>th</sup> officer is not hired until village finances are stable and the position could be sustained.

>> Trustee Birutis asked why some funds were increased and expenses decreased. Bill Barlow said that was requested by the Village Board. The motor fuel tax was moved to general funds. Trustee Birutis commented that the revenue were aggressive and conservative expenses. The goal was to have \$100,000 in surplus and the present is \$4000. It is possible to end the year in the red.

Trustee Bajor noted good compromises were made at the last workshop.

Trustee Kunesh agrees with Bajor. The Board needs to rely on the administration to give information to the board.

Trustee Vade Bon Coeur noted that the Board won't be able to say yes to optional projects this year like they did previously.

Trustee Petitti noted that the officer position is important.

>> approved as amended.

#### VIII. Reports of Temporary Committees

- A. Downtown Riverwalk Initiative Task Force – Trustee VadeBonCoeur

>> Chamber supports this initiative. Current focus is on bylaws so they can obtain a 501-C status to do fundraising.

- B. Fire Sprinkler Regulations – Trustee Petitti

>> Waiting for a response.

- C. Town Center Marketing and Capacity Study – Trustee Birutis

>> Next meeting Tuesday, May 6<sup>th</sup>, 11am

- D. Safe Routes to School – Trustee Birutis

>> Next meeting Thursday, May 8<sup>th</sup>, 3:30pm

#### IX. Future Business

>> No updates.

- A. Active

1. Public Hearing Notices published in the Winfield Register

- B. Forthcoming

1. General Development Plan -Key Development Areas 1a, 1b, and 2/ St. Charles Road area annexation initiative –Recommendation from the Plan Commission anticipated in the near future.

2. Policy on maintenance of stormwater maintenance facilities – Work has begun on the inventory; policy will be deliberated first by Public Works Committee.

3. Policy on distribution of impact fees – Matter has been referred to the Administration and Finance Committee.

4. Best means to fund street maintenance for the Village streets – Matter been referred to Public Works Committee

X. Village Board Comments

>> Trustee Birutis provided a summary of the last PC meeting: Update from Central DuPage Hospital on their 5 year plan; town center. The PC ran out of time to discuss the teardown ordinance. Birutis requested a general timeframe when the board would like something from the PC. Is this high priority? The PC has not had time to discuss this and wanted to know if it should be higher on the agenda. Addressing teardowns is important. The PC will only meet once per month over summer so teardowns will be addressed in fall.

>> Trustee Petitti thanked School District 200 for their fundraising efforts. Their goal was \$10,000 and they raised over \$20,000.

XI. Other Village Official's Reports and Comments

A. Village President

1. David Popham to the Zoning Board of Appeals (ZBA) for a term to end 8-31-08.

>> David is an attorney. Czech and Mortenson interviewed him. His resume is in the Board packet.

B. Village Attorney

>>

C. Village Treasurer

1. Treasurer's Report – March 2008

>> An update was provided: approximately \$6,000,000 in liquid cash, \$3,000,000 in investments. It was noted that return on investments is down. It is less than 3% and previously it was 5%.

D. Village Manager

>> Thanked all for approving the budget. Raised a concern that the financial advisor was cut from the budget and the treasurer resigned. A new treasurer is needed. Related to this is the 4/22 police board agenda where pension fund investments is scheduled.

E. Village Clerk

>> Thanked Deputy Clerk (Cindy Turaco) who is resigning, for all her support.

XII. Other Business

>> none

XIII. Adjournment

**COMMITTEE OF THE WHOLE**

I. Old Business

A. Alley License Agreement – Grant Street and Roosevelt Road

>> This would be to access two lots fronting Roosevelt Road so that single family homes could be built. The alley would be improved (to road grade). It needs to go through the wetland process. Dan Watson noted that there are three lots here and believes only one may be allowed to be built due to the large wetland area. It will move to the next board meeting for a vote.

II. New Business

A. Administration and Finance Committee

1. Compensation recommendation for Village Clerk position

>> Trustee Vade Bon Coeur: Compared to other towns an increase is needed. However due to current conditions, it can't be increased now. This would be in the 2009 budget (also can't be now due to it being an election year). Bill Barlow noted this would be about \$114 per meeting for 24 meetings.

2. Review of authority to supervise the day to day activities of WEMA

>> Trustee Birutis recommends that it is the village manager and/or his designee (i.e., police chief); others agreed. Mr. Fairbairn (WEMA rep) recommended the Board look at the current code since he doesn't believe it meets state requirements. Also recommended the contact be the police department since they are available 24x7. Birutis verified her recommendation with a contact from Homeland Security who confirmed it was ok.

3. Reports on requests for funding from Central DuPage Hospital Community Fund

>> Bill Barlow presented a list of requests that were received to date from the Police

department, WEMA and Safe Routes to School totaling \$135,000. There is \$100,000 available. Trustee Petitti said the requestors are being asked to prioritize their requests since it appears as if requests will total approximately \$325,000.

B. Other

1. Creation of the office of President Pro Tem or other approach to deal with emergencies

>> Bill Barlow presented several options: appointed by president for a 2 year term; board member with the highest vote; rotate amongst board every month or 3 months, can opt in or out. Trustee Birutis said another way to handle this is to add an "interim emergency successor" position in the WEMA code. Mr. Fairbairn (WEMA rep) commented that he wants one person to contact so the monthly rotation is not good. The Board supported a yearly appointment, subject to board approval, with a May 1 cycle (after elections) and to also appoint a 2<sup>nd</sup> as backup.

2. Updating Village Building Codes

>> Bill Barlow provided a presentation on this. Many of the codes the village is using are out dated (1994, 2001). The proposed update will be based on consolidated and international codes (e.g., 2006 International Mechanical Code, 2006 International Property Maintenance Code; International Residential Code, Electrical; Plumbing; Fire codes). Trustee Bajor asked if the village would be in violation of the new fire code for water flow. Dan Watson said "dead ends" (e.g., Liberty/Winfield/Beecher Rds ) have taken care of the low flow problems.

3. Ordinance amending Title Three – Businesses and Licenses, Chapter Three – Liquor Licenses, Section Six – License Classifications and Fees of the Winfield Village Code – Class F, Special Event Liquor Licenses

>> Knights of Columbus wanted beer with their fish fry during lent. This would have been a \$50 license fee per event. The proposed change allows the "event" to span multiple days for a single \$50 fee. Trustee Birutis advised that a maximum number of days be included in the code.

III. Requests for Future Committee of the Whole Agenda Items from the Trustees (Requests Require the Concurrence of at Least Two Members of the Village Board)

>> none

IV. Public Comments

>> nonr

V. Village Board Comments

>> Trustees Bajor and Petitti acknowledged Cindy Turaco for her commitment to the village all the years she was employed at village hall.

VI. Executive Session -Collective Bargaining Strategy

>> amended to included personnel matter and pending litigation

VII. Adjournment

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