



# VILLAGE OF WINFIELD

Incorporated 1921

Notes of Village meetings are prepared by volunteers of Winfield United as a community service. The notes are not the official Village of Winfield minutes. They are not a complete written and accurate representation of all matters discussed at the meeting nor is it our intention to lead readers to make any such conclusion. These notes are solely for a prompt and quick informational briefing of the agenda and general discussion made by the Village Trustees and attendees at the meeting for the convenience of Winfield United (WU) website visitors. They should not be used for any other purpose. We suggest that visitors to our Winfield United website please visit the official Village of Winfield website to obtain the official agenda and minutes. The Village of Winfield website is <http://www.villageofwinfield.com/DocumentCenter/View.aspx?FID=41> for the official posting of Village minutes. Please call the Village of Winfield administration at 630-933-7100 should the official minutes for the subject meeting not be posted or for further clarification of the agenda and minutes.

## AGENDA WINFIELD VILLAGE BOARD OF TRUSTEES THURSDAY, DECEMBER 17, 2009 7:00 P.M. – VILLAGE HALL

1. Call to Order
2. Roll Call  
>> All Present
3. Pledge of Allegiance
4. Correspondence
  - A. E-mail from a resident on Williams thanking Village staff for stormwater improvements that resolved problems identified last winter.
5. Audience Participation  
>> None
6. Consent Agenda  
>> Passed Unanimously
  - A. Motion approving meeting minutes from the Regular Village Board Meeting and Committee of the Whole held December 3, 2009.
  - B. Payment of bills for December 17, 2009.
  - C. Ordinance approving cash payments in lieu of providing landscaping screening for AT&T cable and video facilities in the public right-of-way.

This action formalizes the process by which AT&T shall fund landscape screening at new installations, with the Village coordinating each emplacement.
  - D. Motion to approve a three year contract, with the option of two additional years, for auditing services with Lauterbach and Amen of Warrenville, at a first year cost of \$21,890.

Lauterbach and Amen provided the lowest-priced responsive proposal of five received, and the firm has previously provided quality services to the Village.

### Non-Consent Agenda Items 7 – 9

7. Finance Director Nadine Alletto will present information on the property tax levy extensions proposed by the Village and Library for 2009. Per state law, a public hearing on the levy extensions was held at the Village Board meeting on December 3, 2009. Also included is an abatement, or forgiveness, of additional property taxes as previously committed to by the Board.

A. Ordinance levying taxes for corporate purposes of the Village of Winfield for the current fiscal year commencing on May 1, 2009 and ending on April 30, 2010, and

>> Passed Unanimously

B. Ordinance abating the taxes heretofore levied to pay principal and interest on \$6,500,000 general obligation refunding bonds (alternate revenue source), series 2003, of the Village of Winfield, DuPage County, Illinois.

>> Passed Unanimously

Trustee Bajor complimented staff and thanked them for their efforts in preparing the report. He congratulated them for helping keep the Village "in the black."

8. Ordinance amending Title 3, Chapter 3 of the Village Code pertaining to Liquor Control.

Village Manager Curt Barrett will present information on updates to the liquor code. Adjustments include 3 new classes of licenses, changes in allowable hours of operation, fee increases of 10 percent for most licenses, and some revisions now required by state law.

>> Updates will allow for specialty beer and wine shops, specialty drinks for special events, permits for events at spas, beauty and barber shops. The Village held off on including outdoor liquor service as well as a process for certification of servers pertaining to determining how much to serve patrons etc. pending further study. Trustee Martschinke requested that a chart in the ordinance be removed that was intended as an administrative tool, rather than as part of the actual ordinance.

Trustee Vade Bon Coeur mentioned that he was pleased with the inclusion of the boutique wine and beer store provision. He felt it would allow some good additions to Town Center store options.

Trustee Bajor thanked Trustee Martschinke for his work on the ordinance. We asked when the ordinance would go into effect. The Village lawyer said that it could go into effect as soon as the Village President and Clerk signed off on it. He also mentioned that several vendors in the Village were especially interested in the expanded Sunday hours.

Trustee Olson thanked all for their work on the ordinance.

Passed unanimously.

9. Resolution designating freedom of information officers for the Village of Winfield.

Village Clerk Anne Mareachen will present information on new state regulations effective as of January 1, 2010 relating to freedom of information requests, including the designation of compliance officers within the municipal organization.

>> Appointed officers will receive compliance training. The new law takes effect January 1, 2010.

Trustee Bajor asked about time requirements for answering requests, particularly ones that involved complicated issues.

The Village attorney answered that the Village has 5 business days for routine answers, five additional days if both parties okay it, and 21 days for commercial requests. In the past there has been some trouble gathering complicated requested information in a timely manner. The lawyer also explained that the time limit is five "working" days, so in reality it could be a week. The Village can try to narrow the scope of the request if it seems overly burdensome. The request can also be denied if deemed overly burdensome.

10. Village Trustee Reports of Boards and Commissions

A. Communication & Technology - VadeBonCoeur

>>

B. Riverwalk - VadeBonCoeur

>> The committee met last week. They are now at a transition point. The concept is developed and in place. Next year they will begin fund raising efforts.

C. Administration & Finance - VadeBonCoeur

>>

D. Environmental Concerns - Bajor

>> Next meeting will be Jan. 12 at 7 p.m.

E. Stormwater - Bajor

>>

F. Public Works - Bajor

>>

G. Planning - Olson

>> Next meeting is scheduled for Wednesday, January 6 at 7:00 p.m. They will be finishing the sign ordinance.

H. Zoning - Olson

>>

I. Marketing & Development Taskforce - Olson

>> Marketing brochure is finished and will be sent out to developers for the Town Center project.

J. Public Safety & Safe Routes to School - Kunesh

>>

K. Traffic & Transportation - Kunesh

>>

L. Bikeways Planning Group - Martschinke

>> Trustee Martchinke asked if the committee was pursuing 501C status for the Riverwalk committee. Answer -- yes. He also asked The Village Finance Director to work on a process for the committee to be able to accept donations. A Bike to Metra brochure is being produced. Work has started on an over-all bike plan. A grant request is being prepared to present to C.D.H.

Trustee Bajor also commented on a recent County Water Board Meeting he attended. This board consists of 12 commissioners appointed by the Board President. It was revealed at the meeting that the board had not previously received monthly income and expense reports. Chicago raised water rates, and DuPage County was slow to respond. In addition the former director left, resulting in the current mess involving water rates. The County now wants to pass on the result of their lapses and problems in the form of a 42% rate increase, on to the customers. The second water connection that Winfield has requested to provide redundancy, was brought up. The County asked if Winfield had the money for their part of the project. Trustee Bajor said he was "aghast," since Winfield operates in the black and the Commission was questioning the Village when they had done what Bajor felt was a poor job on their part.

## 11. Other Village Officials' Reports and Comments

A. Village President

>>

B. Village Attorney

>> Wished all a Happy Holiday

C. Village Clerk

>> Reminded the public that January 5 is the last day to change voter information before the February primary.

D. Village Manager

>> Discussed the success of the Village food donation project. Boxes for non-perishable food are located in the Village office. Donations will be sent to local needy families. The Jan. 7 Village Board meeting has been cancelled. Next meeting will be January 21, 2010.

E. Village Treasurer Treasurer's Report for November 2009

>>

12. Pending Future Business

>>

13. Adjournment

### COMMITTEE OF THE WHOLE

1. Presentation on road funding options evaluated by the Public Works Committee.

>> A presentation by staff described the condition of Village roads. Many are in poor to failing condition, due to lack of funds for needed upkeep and repairs. Motor Fuel Tax Funds provide minimally. Revenue from this fund has declined, costs are up, salt costs are up, which leaves little left for repairs. Patching and salt currently take up all of the funds, leaving none for road repair.

One mile of road costs \$370,000 to resurface. We currently do not generate enough money to resurface 1/2 mile. There are 35 miles of Village roads. Current costs would put us on a 50 year cycle of resurfacing.

There have been previous meetings to discuss funding sources for road repair. Public Works recommended the least expensive of the 4 options presented. The plans ranged from a 20 year plan with a "kick start" project needing \$3.3 million for resurfacing to a plan with a 15 year cycle involving actual reconstruction of roads. All plans included a "kick start" project needing \$3.3 million, an on-going plan as well as a budget to maintain roads.

A color coded map was used to show which roads are regarded as most in need of attention. The charts and maps were available at a previous Coffee with the Trustees event and are on display at Village Hall.

Grants were discussed. There are many out there, but they mainly apply to things like intersection work and adding lanes -- things to move traffic, not for resurfacing. The Village has 4 areas that could qualify for this type of funding.

After options were presented, the Village Budget Director discussed ways to pay for the options. Some possible sources of funds included, Voter approved bonds, sales tax increases (which wasn't felt to be sufficient) property tax increases, special service area taxes, vehicle stickers, (Also felt to not be sufficient)

A chart of neighboring communities' revenue and how they compare to Winfield was presented. A comment was made that low taxes are appealing, but they also can result in limited services.

Trustee Bajor mentioned that the aging infrastructure has been brought up often, but repairs have been neglected. This will be a difficult, but necessary remedy.

Various funding options were discussed. It was also mentioned that if the roads are not maintained now, they will require more costly work in the future. Trustee Olson asked about the time frame if a referendum was used. The deadline for the February primary has passed, so the soonest it could be included on the ballot would be in November of 2010.

After the discussion, it appeared that 3 trustees favored Option A, while 3 favored a "blend" citing increased costs in the future. President Birutis felt that it would be best to restructure options in light of Village Trustee comments. She asked Dan Watson of Rempe-Sharpe to include some of these ideas in new options to be ready for the next Board meeting. She also will schedule another Town Hall meeting after the next Committee of the Whole meeting to get this information to the public.

2. Request to reduce the letter of credit for the Lee Station II PUD.

>> Proceed to vote at the next Board meeting.

3. Review rate increase proposed by consulting engineers Rempe-Sharpe.

>> An annual fee increase letter has been sent to all clients of Rempe-Sharpe. Their fees are the same for all of the communities they work for. Since they didn't raise fees last year, this year's request should be

seen in light of that. Trustees expressed the belief that the Village has received good service from the firm over the years.

Proceed to vote on the next Consent Agenda.

4. Public Comments

>> Initially there were no comments, but a representative from Walgreen's was present to comment on the chain's request for a liquor license at the Winfield store. Since paperwork from the firm's attorney had not arrived at the Village by the deadline to be included in this meeting's agenda, it was not included. The representative explained their request and assured the Board that the proper paperwork would be forwarded. Trustee Olson asked if Walgreen's could carry Village waste stickers. The Walgreen's rep said he was sure they could and was directed to contact the Finance Director for details.

5. Village Board Comments

>> Trustee Olson was surprised that there were no citizens in attendance to comment on the road repair options. President Birutis assured him that there would be ample public participation at future discussions for the issue.

Trustee Bajor also mentioned his surprise at the lack of public comment. He said he wanted to make sure the public was kept informed and partnered on the project.

6. Motion to adjourn to executive session for purposes of discussing personnel matters and the potential purchase or sale of property.