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**AGENDA
VILLAGE BOARD MEETING,
COMMITTEE OF THE WHOLE MEETING
THURSDAY, JUNE 19, 2008 - 7:00 P.M.**

REGULAR MEETING

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

> all trustees present

IV. Consent Agenda

A. Payment of Bills

B. Approval of Minutes

1. Regular Village Board Meeting of June 5, 2008

2. Committee of the Whole Meeting of June 5, 2008

C. Ordinance to authorize the disposal of surplus equipment (2nd reading)

D. Ordinance to establish prevailing wages for public works projects (2nd reading)

E. Temporary Use Permit – Winfield Historical District Fun Run, August 9, 2008

F. Temporary Use Permit – Trunk Sale, Winfield Antiques, June 21, 2008

> Birutis asked if the cost of renting barricades for special events could be estimated and added into budget, so there are no unbudgeted items, such as for the Criterium. Vade Bon Couer asked whether or not extra street cleaning was done for the Criterium. Barlow said regular cleaning is just scheduled right before the race. Bajor questioned mowing costs. Barlow said it is done for homeowners who don't do their own mowing, then is billed back to the homeowner. Barlow will check on what the cost of EPA lab testing is for. Consent agenda passed

V. Open Forum

A. Public Comments

> Matthew Suddarth, director of the Winfield Public Library, refuted the story in the Winfield Register about the library raising taxes. The library levy is divided into a corporate fund and four dedicated funds. The Building and Maintenance levy is subject to a back door referendum, therefore has to be approved in time for paperwork to be completed if anyone would like to challenge it. According to state law the corporate authority (village) must pass the library's levy, according to a ruling by the Illinois Supreme Court. Discussion followed about how the library uses the money (maintenance of the building and equipment), how many years this fund has been set aside (at least since 1969). Motion approved to pass the library's levy for Building and Maintenance Fund.

VI. New Business – None

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VII. Reports of General Business

A. Administration and Finance

1. Resolution determining to levy an additional tax of 0.02% of value of all taxable property located within the corporate limits of the Village of Winfield for the purpose of providing library building maintenance, equipment, repair, etc.

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B. Public Works

1. Resolution authorizing the execution of a revised Local Agency Agreement with the Illinois Department of Transportation for the Church Street Pedestrian Grade Separation at Union Pacific Railroad

>> Birutis questioned how the issue got back to the board again. Attorney agreed this was a different resolution, since the wording is different. Birutis wanted it to go to COW, so it could be discussed. Barlow stated the spirit of COW first and then agenda is so nothing can be sprung on the board unaware. This issue has been visited many times before and isn't new. Kunesh said he wanted more discussion, especially as to how the financing would be handled. Vade Bon Couer said Finance and Admin had discussed funding last week, had looked at an amortization schedule, and had looked at a bond or note from a bank. Barlow said he had assumed a \$1M short term note that would cover several upcoming expenses (parking meters, paying off the hair salon, etc.), including the village's portion of the underpass. Village may or may not need that much money. Birutis moved to put the issue onto next meeting's COW discussion. Bajor's motion already on the floor. Birutis moved to table. Czech pointed out that now the agreement can not come to a vote until late in July. Birutis asked to move it to COW tonight. Barlow called a point of order. Kunesh stated he doesn't have enough information to vote yet. A vote was taken to table the motion. Birutis: yes. Bajor: no. Kunesh: yes. Mortensen: no. Vaden Bon Couer: yes. Petitti: no. Tied, president voted No.

Bajor pointed out this is an agreement to discuss. It can be withdrawn at any point in the future. Kunesh pointed out the village does not have the money "set aside" as the agreement states. Barlow: yes, it is not in our hands at the moment, but we have the capacity to borrow it and have it at any time. The matter is here before the board again because the \$800K is available right now. Village has already executed the Local Government Resolution, that's how we already got \$300K. We can always void the agreement later, but it can't go to bid unless the board appropriates the funds. We could get a July/August bid date if we move ahead now.

Bajor stated he doesn't like having a motion put on his docket that the village isn't ready to back up. Barlow stated that although we don't have the money on hand, we have the capacity to borrow it at any time. He had asked the board at the time of the budget whether or not to put money in the budget for the underpass, and was told no. We have been asked by the state to act on this agreement.

Birutis asked how many votes are needed to authorize a loan. Barlow: 5. Birutis wants to discuss this agreement and borrowing procedures at the same meeting, to wait until she has all the information. Kunesh stated he still doesn't know how much the project will cost the village, because the costs of borrowing have not been figured yet. Birutis stated we still don't know where it should go in the town center. Bajor stated the best place has already been established by the engineers. The project has languished, and he urged moving ahead with it. Mortensen asked if we are ready from an engineering standpoint. Dan Watson said no, but are close. The drawings are 99% complete. It will be a couple of weeks for the spec book. Can go to bid 9-1-08, if it is to IDOT by 8-1-08. If not, the next bid date is November.

Mortensen asked if there would be time to meet the schedule if the matter is not voted on until the next meeting. (uncertain).

Petitti said the issue is like the chicken and the egg. Can't know the complete costs until project goes to bid, board won't vote to go to bid until they know the complete cost. She knows individuals who are interested in donating money, but won't state the amount they will donate until it goes to bid and they know the final amount. She reminded that the costs will continue to rise with each delay.

Bajor asked for a week for staff to pull together information, then have a special meeting just to discuss this issue.

Bajor withdrew his motion and asked to move the item to COW. Petitti concurred.

Barlow asked board to tell him what specific information they want him to get. May not be ready until July 3.

Ayes: all

2. Resolution authorizing an intergovernmental agreement between the Forest Preserve District of DuPage County and the Village of Winfield providing for the granting of a sanitary sewer easement and the conveyance of certain real estate

>> Ayes: all

C. Other

1. Ordinance amending Title 4 – Public Health and Safety, creating Chapter 6 – Regulation of Smoking, providing for local regulation of the Smoke Free Illinois Act by amending the Village Code.

>> Ayes: all

VIII. Reports of Temporary Committees

- A. *Downtown Riverwalk Initiative Task Force* – **Trustee VadeBonCouer**

>> none

Mortensen moved to reconsider a motion from the previous meeting concerning publishing public notices in local newspapers. Moved and seconded. Mortensen explained that he voted yes at the last meeting so he would retain the right to bring it to reconsideration. He prefers the newspaper in question publish on a weekly basis for at least a year before it could become the preferred publication for public notices by the village. He also noted that paying another newspaper to publish public notices would involve an expense that is not budgeted. No: Kunesh, Ayes: all others.

Now the original motion from last meeting was on the floor. Discussion followed about the cost of publishing in two newspapers, and the difference in distribution areas. Mr. Zegal states the distribution of his newspaper is to 100% of households in Winfield. Mortensen stated he wanted to see the Register publish 50 times a year, as the state law states, for at least a year before using them for village publications.

Lawyer stated that the Herald is the only newspaper that currently meets the state publication requirements. The Register could publish the same information since it is public information. Mortensen: no. Bajor: no. Vaden Bon Couer: No. Petitti: no. Kunesh: yes. Birutis: yes.

- B. *Fire Sprinkler Regulations* – **Trustee Petitti**

>> Smoke/house demo at 6:00 PM July 17 for board

- C. *Town Center Marketing and Capacity Study* – **Trustee Birutis**

>> There is a meeting scheduled for June 30, 11:00 AM, for a marketing study presentation. Board may want to revise the site of the underpass after that.

- D. *Safe Routes to School* – **Trustee Birutis**

>> The next meeting will be in August, TBD

IX. Future Business

A. Active

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B. Forthcoming

1. General Development Plan - Key Development Areas 1a, 1b, and 2/ St. Charles Road area annexation initiative –Recommendation from the Plan Commission anticipated in the near future.

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2. Policy on maintenance of stormwater maintenance facilities – Work has begun on the inventory; policy will be deliberated first by Public Works Committee.

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3. Policy on distribution of impact fees – Matter has been referred to the Administration and Finance Committee.

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4. Best means to fund street maintenance for the Village streets – Matter been referred to Public Works Committee

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X. Village Board Comments

>> Birutis offered thanks to Pete Pointner for instructional presentation to Plan Commission.

Bajor gave update on Winfield Scott Park project. Moving ahead, good report from neighbors on how much it gets used.

Czech reported a good turnout for Cruisin' Winfield last Monday. Will happen regularly on 1st and 3rd Monday evenings.

Vade Bon Couer reports enjoying Winfield Scott Park. Reports that Finance is looking into collecting penalties from past due bills.

XI. Other Village Official's Reports and Comments

A. Village President

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B. Village Attorney

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C. Village Treasurer

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D. Village Manager

>> Barlow acknowledged our support to areas affected by recent flooding, and recommended Winfield look at equipment available to help with sandbagging, should we ever need it. There have been complaints about traffic due to closing Winfield Road while replacing sewers. Right turn on red at Winfield/Beecher is allowed, people still aren't doing it. The work is being done this way to save trees. Trees were cut on Robbins for sewer work. Offered thanks for the easement agreement with the Forest Preserve District. Stated this action represents moving ahead with the future of Winfield, as growth to the north is now possible.

E. Village Clerk

>> Reminded the board that the May minutes are still tabled.

XII. Other Business

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XIII. Adjournment

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COMMITTEE OF THE WHOLE

I. Old Business

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II. New Business

A. Administration and Finance

1. Ordinance amending the FY 2008-2009 Budget Appropriations for carryover projects from FY 2007-2008

>> Birutis stated that in the past, carry over has been made part of the next year's budget, and asked if it could be done again. Barlow listed several projects that were begun in the last fiscal year and budgeted in the last year, but were not completed or billed until the current fiscal year. Curbs, replacement of servers in office, tree replacement delayed due to weather (trees in Winfield Scott Park funded by Starcliffe), marketing capacity study not billed until May, ditches, connection to DuPage water waiting on title for Garfield station, etc. If that carry over were listed in the current budget, it would make comparing year to year skewed, or would make it look like the budget is being raised when it is not. Finance will work on using addendums or attachments to note carry overs when presenting the new budget each year.

B. Other

1. Discussion on the possible nuisance problems at OS257 Summit Drive

>> Complaints have been received from neighbors. Barlow presented pictures of the property. Most complaints are related to junk on the property. Also, dogs and cats going in and out of house, not clear whether or not owner lives there. Some parked trucks appear to be utility trucks. Driveway and parking area not paved. There are up to 12 vehicles on the property at times. Cars over 25 years of age are not considered junk, but antique. Discussion followed.

Gravel is acceptable for driveways

Vehicles aren't junk if the engine runs, or if they are more than 25 years old

There is no limit to the number of vehicles/ house in the village

Could consider writing ordinances that require:

Paved driveways

Prohibiting parking on grass

Eliminating the 25 years and older exemption

Vehicle stickers so police know which cars belong in Winfield

Requiring valid license plates and stickers on all vehicles

Tighten prohibition of parking of commercial vehicles

Collector's permit for excess cars

Will refer to Plan Commission for zoning ordinance change recommendations. Mortensen asked if this is the only address the village is having trouble with. Petitti: No, it is the only with 5 weekly e-mails about it. Petitti asked board differentiate between owners and renters, or making an ordinance about keeping up gravel driveways.

III. Requests for Future Committee of the Whole Agenda Items from the Trustees (*Requests Require the Concurrence of at Least Two Members of the Village Board*)

>> Barlow suggested that because of the July 4 holiday, July 3 might not be a good night for discussing the underpass agreement. Czech suggested moving the meeting to July 10. Bajor doubted entities could get the information together by then, as there is not time for other groups to have meetings and make a report back in two weeks. Petitti stated she has two entities, and others who've made inquiries, but they want hard figures (from a bid) before they commit their money. Bajor suggested that raises the cadence for getting this agreement done.

Birutis wants to know the projected costs of barricades for special events and fund raisers for the year, and to address a policy about when/where the village provides such support. Referred to Finance and Administration.

Birutis asked staff to review all ordinances pertaining to blighted properties. Barlow said it was done two years ago, and asked what complaints the board members are hearing. Vade Bon Couer asked how many complaints we get that staff does not have the tools to deal with. Pete suggested issues about dead trees, sump pump discharge, downspout drainage.

IV. Public Comments

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V. Village Board Comments

>> Birutis asked for a presentation from Housell/Levine on the scope of the underpass.

Czech read from numerous newspaper articles about moving ahead with the underpass, since May 2001. He stated he is committed to this project, but it predates his service as president. He noted a series of articles about funding for the underpass. He urged the board to end the delay, to either use the money or let it go. Wheaton is going for a third underpass, Downers Grove and Warrenville for their first each.

Vade Bon Couer asked for consideration of students away at college, and for coordinating with the recently passed recreational vehicle ordinance when looking at regulating vehicle parking.

Bajor reflected on the rural atmosphere of Winfield when he moved here, including roosters, goats and guinea hens in the neighborhoods.

VI. Executive Session – None

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VII. Adjournment

>> Meeting adjourned at 9:40