



VILLAGE OF WINFIELD

Incorporated 1921

Notes of Village meetings are prepared by volunteers of Winfield United as a community service. The notes are not the official Village of Winfield minutes. They are not a complete written and accurate representation of all matters discussed at the meeting nor is it our intention to lead readers to make any such conclusion. These notes are solely for a prompt and quick informational briefing of the agenda and general discussion made by the Village Trustees and attendees at the meeting for the convenience of Winfield United (WU) website visitors. They should not be used for any other purpose. We suggest that visitors to our Winfield United website please visit the official Village of Winfield website to obtain the official agenda and minutes. The Village of Winfield website is <http://www.villageofwinfield.com/DocumentCenterii.aspx?FID=41> for the official posting of Village minutes. Please call the Village of Winfield administration at 630-933-7100 should the official minutes for the subject meeting not be posted or for further clarification of the agenda and minutes.

AGENDA WINFIELD VILLAGE BOARD OF TRUSTEES THURSDAY, APRIL 15, 2010 7:00 P.M. – VILLAGE HALL

1. Call to Order
2. Roll Call
>> All Present
3. Pledge of Allegiance
4. Correspondence
>> None
5. Audience Participation

The opportunity to speak to the Village Board is provided for those who have a question or comment on an agenda item or Village of Winfield issue that will stimulate thought so as to make the Village Board deliberations more productive and meaningful. The Village Board appreciates hearing from our residents and your thoughts and questions are valued. The Village Board strives to make the best decisions for the Village and public input is very helpful.

Respect for the duties of the Village Board and for the democratic process will be adhered to – in this regard, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the Board. Comments that are personally condescending will not be permitted. Therefore, speakers shall be courteous and should not make statements that are personally disrespectful to members of the Village Board.

Please use the microphone when speaking as the proceedings are being videotaped. Please announce your name and address before commenting – all comments under Audience Participation are limited to five (5) minutes and each citizen will only be permitted to speak once.

>>Matthew Suddarth, Director of Winfield Public Library announced that in May, the library will be holding a series of focus group sessions to find out what Winfield residents want from their library. This information will be used to help develop a new long range plan. Participants are asked to register for one of the following sessions and will be given a set of questions to think about prior to the session. These sessions will be held on Friday, May 14 at 2:00 p.m.; Saturday, May 15 at 10:00 a.m.; or Tuesday, May 18 at 7:00 p.m. Registration is on-line.

A resident discussed a problem his neighborhood has had with a neighbor who seems to be burning landscape waste. He passed out a hand-out to trustees. The neighbor termed the fire a campfire, but had no permit. The police and fire department were called. The fire was put out, but the neighbors felt it had been "disguised landscape burning." The fire was very smoky and bothered the neighbors.

The resident asked the board how the Village could go about changing the code to clarify the issue of open burning.

President Birutis explained that the first step was a request to the Board, which his public comments at the meeting covered. She asked him to call the Village Manager for more information about the issue.

The resident asked if the Village could remind Village residents of the existing code and remind the police officers of the details of the code.

Another resident talked about a discussion he had had with President Birutis regarding the road referendum, leaf collection and red light camera programs. He said he had posed a question asking "...which would go faster, Town Center development, or development of Roosevelt Rd..." as a revenue source. He said he hoped the board would be able to discuss it.

- A. Presentation of the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting to Finance Director Nadine Alletto in recognition of the Village's 2009 Comprehensive Annual Financial Report. Less than 10 percent of local governments in Illinois earn this distinction.

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6. Consent Agenda

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- A. Motion approving meeting minutes from Budget Workshops held on February 23 and March 23, and the Regular Village Board Meeting and Committee of the Whole held April 1, 2010.
Passed unanimously
- B. Motion approving payment of bills for April 15, 2010.
Passed unanimously
- C. Motion approving Village policy with regard to the collection, use, and communication of individual's social security numbers.
Passed unanimously
This action maintains compliance with the Illinois Identity Protection Act.

7. Non-Consent Agenda Items

- A. Motion to approve an Ordinance adopting the annual budget for the Village of Winfield and Winfield Public Library, and establishing employee salary ranges for the fiscal year commencing May 1, 2010 and ending April 30, 2011; and
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- B. Motion to approve an Ordinance amending certain provisions of Titles 5, 6, and 8 of the Village Code with respect to fees.

Finance Director Nadine Alletto will present information on the proposed 2010-2011 Fiscal Year Budget. This year's budget process began in late 2009 with individual department budgets submitted to the budget team for review. A subsequent series of meetings were held to reduce a \$500,000 budget gap. It then was reviewed on January 9, 2010, and February 13, 2010 by the Administration and Finance committee, who used their knowledge and expertise to further refine the budget. Together the Village Board and staff management team held three budget workshops on February 23, 2010, March 2, 2010 and March 23, 2010. It was during these sessions that the draft budget was finalized into the spending plan presented for public comment tonight. This public hearing has been previously advertised and copies of the budget are available to the public for review at Village Hall and the Winfield Public Library. A formal vote on the proposed FY10-11 budget is scheduled for April 15, 2010.

The Village has a total of nine funds. Each fund is accounted for separately and the revenues and expenditures in each fund are unique to that fund. As a whole, total budgeted revenues are \$17,744,967, with total budgeted expenditures of \$18,808,386, for a net reduction in fund balance of just over \$1 million. This reduction is mainly due to the planned expenditure of the remaining funds from the \$6.5 million water & sewer bond issuance that occurred in 2003.

In the General Fund, which is the main operating fund of the Village, budgeted revenues total \$3,864,680, which is 1% lower than the current year. Expenditures total \$3,823,756, which is 1.6% lower than the previous year.

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Nadine presented a slide show detailing each budget section and the timeline of the budget process. She discussed items that were eliminated and the determination of the final budget. In order to balance the budget, all non-essential budget items were eliminated. Two police department openings will not be filled, there will be no Village funded crossing guards, and the Village will no longer pay the library's heat bill. She went through and explained each of the nine funds. Daily parking fees will increase from \$2.00 to \$2.50, quarterly permits will go from \$90.00 to \$120.00, water and sewer charges will also rise. She explained that Winfield is not alone in facing fiscal problems. We have the advantage of having previously balanced budgets. Cut backs from the state combined with cost increases from vendors like water and garbage collection affected the budget problems.

The Village will continue to look for other sources of income such as revenue from Town Center, development of vacant land along County Farm Road, etc.

Trustee Olson felt that the budget was a stream-lined budget with no fat. He said he wishes the Village could do more for staff. He would like to identify more new revenue sources rather than taking money from residents.

Trustee Bajor said this was the most difficult budget he has seen in all of his years on the Board. Everyone had things they liked and disliked about the budget, but understood the need to have the budget as it is. He mentioned that the Federal Stimulus money would be paying for the resurfacing of Winfield Road and that will be a benefit to Winfield. He explained that the increased fees discussed earlier were user fees "passed through" to residents. The village is only charging what they are being charged. He also felt we should focus on developing projects we have already started, like Geneva Road where retail buildings are still sitting empty.

Trustee Kunesh concurred

Trustee Martschinke thanked the finance department for all of their work.

Trustee Mrugacz said he was impressed with the work of the staff and the Board.

- C. Motion to approve an Ordinance adopting the annual budget for the Village of Winfield and Winfield Public Library, and establishing employee salary ranges for the fiscal year commencing May 1, 2010 and ending April 30, 2011; and
>> Passed unanimously
- D. Motion to approve an Ordinance amending certain provisions of Titles 5, 6, and 8 of the Village Code with respect to fees.
>> Passed unanimously
- 8. Village Trustee Reports of Boards and Commissions
 - A. Communication & Technology - VadeBonCoeur
>> Will meet on April 26
 - B. Riverwalk - VadeBonCoeur
>> Met on April 5. The committee will make a presentation to the Chamber of Commerce next week. They are progressing on the process to achieve 501c status. They have answered all of the questions from the I.R.S. and will move on to fund-raising issues next. There have been rumors that the federal grant application process will be loosening, thus providing a possible source of funds.
 - C. Administration & Finance - VadeBonCoeur
>> Met April 10
 - D. Winfield Fire Protection District - VadeBonCoeur
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 - E. Environmental Concerns - Bajor
>> Worked on an Earth Day logo. They discussed the Clean Air Counts Award Program. A parkway tree damage inventory will be done.
 - F. Stormwater - Bajor
>> Meeting May 28. Trustee Bajor asked that this committee be posted on the website. It is now the only committee not listed.
 - G. Public Works – Bajor

>> Meeting May 4

H. Winfield Park District - Bajor

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I. Planning - Olson

>> Met April 7. Morgan's Charhouse special use permit for outdoor seating will be voted on Wednesday April 21.

J. Zoning - Olson

>> None

K. Community Consolidated School District 200 - Olson

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L. Traffic & Public Safety - Kunesh

>> None

M. Winfield Public Library - Kunesh

>> None

N. Bikeways Planning Group - Martschinke

>> Next meeting was Monday at 7 p.m. They are working on organizing the Bike Tour of Winfield and the Bike to Metra brochure which they hope to have out soon. Bike racks from DuPage County are to be placed by the new underpass.

O. Economic Development Task Force- Martschinke

>> Will meet May 14th, which is the second Wednesday of the month at 12:00 noon. They will be conducting a vacancy inventory, a demographic profile and a survey of the biggest employer in the Village, Central DuPage Hospital.

P. Winfield Chamber of Commerce - Martschinke

>> The Chamber is holding a luncheon on Tuesday April 20th at 11am in the C.D.H. Conference Center. There will be a Riverwalk presentation.

Q. Winfield School District 34 - Mrugacz

>> None

9. Other Village Officials' Reports and Comments

A. Village President

>> President Birutis unveiled a new format for the Village newsletter "Winfield Word," which is included in Village water bills. She also detailed figures for the 2010 census. The national participation rate is 64%, the Illinois rate is 67% and Winfield's rate is 80%. President Birutis hoped that Winfield would hit 100% participation -- we need the money!

She went on to address the unofficial "town hall meetings" a resident has been promoting. In his ads he has claimed that President Birutis and Village Manager Barrett would be in attendance, which he has been advised is not true. The Village will continue to have official Town Hall Meetings to discuss the road referendum issue.

President Birutis also spoke of the passing this week of Jeff Kirkpatrick, a member of the Village of Winfield's Plan Commission who had suffered through a long bout with cancer.

She reminded Trustees that economic interest forms are due. There is a financial penalty if they are not submitted.

B. Village Attorney

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C. Village Clerk

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D. Village Manager

>> Mr. Barrett said that April 20th is spring clean up day, when larger items may be put out for refuse collection. Leaf and branch pick up will be on April 26 for the south side and May 3 on the north. Materials should be out by the road by 7 a.m.

The Earth Day Clean Up will begin at 8:30 at Klein Creek Farm Prairie Path clean-up will start at the corner of Geneva and County Farm Roads at 9:00.

Next week the Green commuter parking lot will be closed for reconstruction. Hopefully it will take no more than 10 days. Green lot permit holders will be allowed to park in other lots.

E. Village Treasurer – Treasurer’s Report for March

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10. Pending Future Business

- Zoning amendments on signs, bulk regulations, flag lots, and driveway setbacks

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11. Adjournment

COMMITTEE OF THE WHOLE

1. Discuss a Special Use request for additional outdoor seating at John’s Restaurant

>> Peter Krumins explained that John's Restaurant would like to expand their outdoor seating area. They would like to establish a new area 40 ft. by 18 ft. along the back of the building. They received a special use permit in 1996 for the present outdoor seating area. The expansion requires a new special use permit. They must go through the public hearing process, etc. During the discussion of another restaurant's request for outdoor seating, the question was raised about finding an easier way to approve these projects. John's owners suggested that it be a permit process rather than a special use. The special use process is lengthier. It is designed to be that way since they have more impact on the community and need public input. The cost of the special use process reflects the cost to the Village for staff to carry out the process.

Trustee Olson felt there should be more information than just the simple site plan from the fencing contractor. Since it is in Town Center, is a P.U.D. required? He asked that staff take a look at that. He wanted to be consistent in applying codes. He appreciated the restaurant owner's suggestions for permits for outdoor seating, but it probably can't be applied to this project. He asked about smoking in outdoor areas. State statute states there can be no smoking within 15 ft. of entrances, windows, or air-conditioning vents, but there are no other rules. He thought it should be moved to the Plan Commission for a Public Hearing.

Trustee Bajor expressed his appreciation for the presence of the restaurant in the community and felt that the outdoor seating was a valuable amenity.

Trustee Vade Bon Coeur liked the idea

Trustee Kunesh agreed and asked Peter Krumins for a timeline. The soonest it could be brought to the the Plan Commission might be June. There is a possibility it could make the May meeting.

Trustee Martschinke wanted to expedite the process since the outdoor dining season is approaching. He sees it as an expansion of the existing permit. The new area is almost hidden with no expansion on the street side.

A question was raised about when the project was brought to the Village (March 26).

Trustee Mrugacz suggested expediting the process for both restaurants to support local businesses.

Village Attorney explained that the projects must follow special use permit processes since that is the way the Village code is written. There is no provision under the law to expedite at this point.

There is a Plan Commission meeting on May 4 and a Village Board Meeting May 5 when the projects can be voted on.

Trustee Olson explained that the proposal for Morgan's took longer because their plan was vague. John's plan is more complete and could move forward faster.

2. Financial advisor recommendation for Road Funding Referendum

>> Two proposals were submitted from local financial advisors. Getting proposals was of no cost to the Village. First Trust bid \$26,400. Edward Jones bid \$54,856. First Trust handled the 2005 bond refinance and has a history with bond referendums. Staff recommended First Trust. Trustees voiced support for the staff recommendation and were glad local advisors had been sought.

3. Consider installation of an automated red light camera at Roosevelt and Winfield

>> A presentation by RedSpeed Illinois extolled the advantages of red light cameras. Costs for the service were \$1,500 per month for maintenance, a \$6.00 fee per ticket, \$6.00 fee for looking up the registered owner of the ticketed vehicle, \$6.00 for the processing letter, \$6.00 fee for customer service (only when a person calls the 800 number), and \$6.00 to archive. The company explained that on an issued violation, the Village would pay \$30 or \$39 if the monthly maintenance fee is factored in.

There were questions about the ordinance. Red light tickets are not moving violations, so it can be seen as similar to a parking ticket. To be a moving violation it must be issued by a police officer. After 5 unpaid red light tickets, the driver's license is suspended. After 10 unpaid parking tickets, the license is suspended.

All trustees except Trustee Vade Bon Coeur favored the program. He objected on an ethical and philosophical basis and said he had explained this at previous meetings and would not take up Board time to repeat his beliefs. He related an incident that presented him with a conundrum.

While traveling on North Ave. at the speed limit, he was followed very closely by a gasoline tanker truck. The light turned yellow. Should he go through the light and get a \$100 ticket or try to stop with the gasoline tanker right behind him?

President Birutis asked if the compensation schedule was standard? Can the Village remove possible rate increase language from the contract? Can the Village include more adjudication cases in this ordinance? The village attorney would need to talk to the company attorney. President Birutis asked for public comment on this issue.

One resident felt the red light camera was not necessary. He felt the safety claims were exaggerated and that it was just a revenue source.

Another resident voiced objections, but cited personal observations of accident scenes involving running red lights that made him favor the program.

It was moved to consideration at the next Village Board meeting.

4. Review program options for annual leaf collection

>> The budget passed this evening reflected the "pass through" of fees for leaf collection from Waste Management. The fee used to be \$12,000 per year. Now it is \$50,000 per year with increases every year. Other vendors were more expensive.

Options included an adjustment to garbage sticker prices, to \$3.40 per sticker. The company wants to be reimbursed up to \$10,000 if sticker sales fall off because of the increase.

Another option would be to go to a system of leaf collection using bags with stickers. A half step would be to go to bags with no sticker rather than vacuuming the leaves. The Village will get price quotes from Waste Management on these two options. Waste Management doesn't want to vacuum leaves any more.

Trustee Vade Bon Coeur thought the best method would be a "pay per use" program, i.e. bag with sticker, but with a break in price in the fall.

Trustee Bajor favored a "pay as you go" system that might encourage people to compost, etc.

Trustee Olson observed that the leaf sticker price, as suggested, would be 10 cents less than refuse stickers. He figures that he personally would pay \$200 for leaf bags and he is in a subdivision with few trees. He suggested bags, but no stickers and asked that that plan be researched. He would like the Village to explore options.

Trustee Martschinke was torn. If we don't continue to pick up leaves, we will pay in other ways i.e. cleaning out clogged storm sewers. He favored bagging for free.

Trustee Kunesh also favored bagging for free.

Trustee Mrugacz favored bags with stickers, which would be a lower cost for residents without trees.

A compromise was suggested. Carol Stream does a bag with sticker most of the year, but in the fall has bag with no sticker.

Another idea was to have a bag with sticker but with 1 free week in the fall.

5. Public comments

>> One resident discussed leaf burning. He remembered when the ordinance was passed. He felt that 90% of the residents were in favor of leaf burning. The residents who appeared at board meetings to speak were opposed to burning, and he felt represented a small percentage of residents. At that time he said the board said they would revisit the burning issue. He felt that the new plans requiring bags and stickers for leaves would be hard for residents to pay for, especially if they were unemployed as he was.

Another resident calculated that with 4,200 households in Winfield paying on average \$13 for leaf stickers, the revenue would be \$50,000. He also stated that the he had "invited" the Village President and Village Manager to the "town hall meetings" he was promoting, but did not say that they would actually be there.

6. Village Board comments

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7. Adjournment

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