



VILLAGE OF WINFIELD

Incorporated 1921

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AGENDA WINFIELD VILLAGE BOARD OF TRUSTEES THURSDAY, APRIL 7, 2011 7:00 P.M. – VILLAGE HALL

1. Call to Order
2. Roll Call
 - >> [Birutis, Martschinke, Bajor, Olson, VadeBonCoeur; Mortensen absent-excused](#)
3. Pledge of Allegiance
4. Correspondence
 - >>
5. Audience Participation
 - >> [Park District presentation re: Riverwalk. Presented a check for \\$4500.](#)
 - A. Proclamation recognizing Tai Chi & Qigong Day
 - >> [The Village Clerk read a proclamation for Apr. 30 that will designate this day to observe this activity.](#)
 - B. Public Comments

The opportunity to speak to the Village Board is provided for those who have a question or comment on an agenda item or Village of Winfield issue that will stimulate thought so as to make the Village Board deliberations more productive and meaningful. The Village Board appreciates hearing from our residents and your thoughts and questions are valued. The Village Board strives to make the best decisions for the Village and public input is very helpful.

Respect for the duties of the Village Board and for the democratic process will be adhered to – in this regard, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the Board. Comments that are personally condescending will not be permitted. Therefore, speakers shall be courteous and should not make statements that are personally disrespectful to members of the Village Board.

Please use the microphone when speaking as the proceedings are being videotaped. Please state your name and address before commenting – all comments under Audience Participation are limited to five (5) minutes and each citizen will only be permitted to speak once.

>> Bob ? re: another election coming up. Thanked the board members for serving and he welcomed Tim and Tony to the Board.

Erik Spande—re: Community Garden—there are about 40 plots available and residents should contact the Park District. Apr. 30 will be the next Prairie Path clean-up, which will be supported by the Park District and CDH. The Riverwalk will sponsor another clean-up on May 21.

6. Consent Agenda

>> All approved as presented—except the new appointment.

Erik Spande was nominated by President Birutis to fill the vacant board position (the late Joel Kunesh's seat). VadeBonCoeur, Bajor, Olson, and Marschinke spoke in favor of Erik's nomination. Motion passed unanimously. Erik was sworn in by the Village Clerk.

- A. Motion approving meeting minutes from the Regular Village Board Meeting and Committee of the Whole held March 3, 2011, and the Regular Village Board Meeting and Committee of the Whole held March 17, 2011.
- B. Motion approving payment of bills for April 7, 2011.
- C. Motion declaring various computer mounts and docking stations as surplus.

This action allows the Police Department to donate out-of-use equipment to another law enforcement agency.

- D. Motion approving a temporary special use for the Winfield Junior Women's 5k Jog to be held on streets in the Village the morning of April 9, 2011.
- E. The following budgeted purchase of radio repeater equipment provides for proper two-way radio communications for field personnel in the Public Works Department and Winfield Emergency Management Agency (WEMA). Communications Direct, Inc. of Batavia provided the lowest of several quotes for the installation, which will be sited atop the tower building at Fermi Laboratory, requiring a no-cost license from the United States Department of Energy.
 - 1. Motion approving the purchase of radio repeater equipment from Communications Direct, Inc. of Batavia, IL, in the not-to-exceed amount of \$12,630, expensed to the FY10-11 Capital Improvement Fund; and
 - 2. Motion approving a grant of license between the United States Department of Energy and the Village of Winfield for installation of public safety telecommunications equipment.

- F. Motion approving a final one year contract extension with Atrium Landscaping of Lemont, IL for seasonal landscaping work on Village property, in the not-to-exceed amount of \$23,180.

Atrium was awarded this contract on a competitive basis, has performed the work in a satisfactory manner, and agrees to maintain the 2009 rates again for the 2011 final option year.

- G. Motion approving a resolution for the calendar year 2010 maintenance of streets and highways by the municipality under the Illinois Highway Code.

This resolution completes State reporting requirements for local expenditure of Motor Fuel Tax funds.

- H. Motion approving the following appointments recommended by the Village President:

- John C. Taylor to the Environmental Concerns Commission for a term expiring October 31, 2012
- Village Trustee to the vacant seat with term expiring April 30, 2013—
[Removed from agenda.](#)

7. Public Hearing on adopting the annual budget for the Village of Winfield and Winfield Public Library, and establishing employee salary ranges for the fiscal year commencing May 1, 2011 and ending April 30, 2012.

Finance Director Nadine Alletto will present information on the proposed 2011-2012 Fiscal Year Budget. The budget process began in November 2010 with Department Heads preparing their budget requests. In December, the Budget team reviewed all submittals and prepared the preliminary budget document. In the General Fund this year there was not a large deficit that needed closing as in years past due to the steps taken last budget year to secure additional revenues and cut expenditures. The draft budget was reviewed by the Administration and Finance Committee on January 8, 2011 and February 12, 2011, with some further refinements made to the budget. Following this the Village Board held budget workshops on March 7th and 29th, where the draft budget was finalized into the spending plan presented for public comment tonight.

Notice of this Public Hearing appeared in the Daily Herald on March 29, 2011 and copies of the budget are available for inspection at both the Village Hall and the Winfield Public Library, in conformance with State Statutes. A formal vote on the proposed Fiscal Year 2011-2012 will be held on April 21, 2011.

The Village has a total of nine funds and each fund is accounted for separately. Overall total budgeted expenditures are \$12,141,823, which will be funded through budgeted revenues of \$11,637,933, and the planned use of bond proceeds and reserve funds.

In the General Fund, budgeted revenues total \$4,281,709, which is 6.6% higher than the current year's budget, and expenditures total \$4,237,268, which is 5.8% higher than the current budget year. The increase in expenditures is due in large part to the increase in funding requirements for the Police Pension Fund.

>> The motion to open the public hearing was approved; Erik abstained.

The Finance Director reviewed the budget process, which is summarized above. This public hearing was intended to present the budget for the public's information. Proposed expenditures slightly exceeded proposed revenues. The revenues and expenses for each of the nine funds were summarized, as well as the sources of revenues for each fund. The five-year capital plan also was detailed. Also, the Library budget was presented. Following this public hearing, the budget will be approved Apr. 30.

The Village Manager discussed the proposed budget. He noted that the DuPage Water Commission is increasing its rate charged to the Village, and reviewed how the water and sewer systems operate and perform in the Village. Rate increases charged to the Village by DuPage Water Commission and the West Chicago Sewer program are charged back to the residents, but revenues have not kept pace with fiscal requirements, so reserve funds have been used to balance the water-sewer fund. A rate study has been conducted, and the preferred option will adjust the minimum rate increase over the next four years. For year one, a 19% increase will be levied, and he encouraged residents to reduce and conserve the amount of the water used.

No public comments.

Trustee Olsen had a couple of comments. One was about the DARE program conducted by the Police Dept. He would like leaf-pick-up to be restored, and he asked about projections for red-light camera revenues. He also asked about funding for road repairs/reconstruction.

A motion to close the public hearing was approved.

8. Village Trustee Reports of Boards and Commissions

A. Communication & Technology - VadeBonCoeur

>>

B. Riverwalk – VadeBonCoeur

>> Noted a grant that is being pursued.

C. Administration & Finance – VadeBonCoeur

>> Noted the bond upgrade received from Moody's and commended staff for these efforts.

D. Environmental Concerns – Bajor

>> Meeting Apr. 12.

E. Stormwater - Bajor

>>

F. Public Works – Bajor

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G. Winfield Park District - Bajor

>>

H. Planning – Olson

>> Seeking a new ordinance re: residents' gardens. Also, home-businesses will be reviewed and discussed. Banners and administrative procedures for banners, and so forth, also are being reviewed.

I. Zoning - Olson

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J. Community Consolidated School District 200 – Olson

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K. Traffic & Public Safety

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L. Winfield Public Library

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M. Bikeways Planning Group – Martschinke

>> Working on the 2nd “Tour of Winfield.”

N. Economic Development Task Force- Martschinke

>> Working on getting new business to move in.

O. Winfield Chamber of Commerce – Martschinke

>> Seeking volunteers for Good Old Days.

P. Winfield School District 34 – Martschinke

>> Danny Weber was recognized for an Earth Day project.

Q. Winfield Fire Protection District - Mortenson

>>

9. Other Village Officials' Reports and Comments

A. Village President

>> Birutis recognized the Finance Director for a recent commendation that was received.

B. Village Attorney

>> Welcomed Erik Spande to the board.

C. Village Clerk

>>

D. Village Manager

>>

E. Village Treasurer

>>

10. Pending Future Business

- Zoning amendments on bulk regulations
- Review of Village boundary agreements
- Rules for temporary tents
- Road Funding

>>

11. Adjournment

COMMITTEE OF THE WHOLE

1. Road funding revisited

>> The Village Manager presented a summary; he noted that motor fuel taxes are insufficient. For the next year, \$300,000 has been budgeted, putting the Village on a 50-year replacement cycle, rather than a 20-year cycle, which is preferred. He also reviewed the referendums that were not approved by the residents. Road maintenance is the biggest challenge for the Village. Martschinke acknowledged the difficult position that the Village is in, and he expressed concern how the poor conditions of the roads may affect property values and new residential construction. Spande acknowledged all of the evaluations that have been undertaken, and hard choices will have to be taken by the Village trustees. Olson appreciated the update, and he acknowledged that costs for road repairs are increasing. He favored having the board wait to make a decision until the new trustees are seated. Bajor acknowledged the assessments have been undertaken and he favored waiting until the new trustees are seated. VadeBonCoeur acknowledged the close vote on the bond referendum, and also favored waiting until the new board is sworn in May.

Norman A. asked whether the Village could tax the residents, or must a referendum be approved by the residents? What are the potential sources of revenues for road repairs? Taxes can be raised with voter approval because Winfield is a non-home rule community.

2. Consider change order request for extension of water main into the Pleasant Ridge Subdivision

>> Dan Watson reported that the existing water main was not in the location that had been planned. Options have been examined, and the costs have increased by \$20,000. However, the project has not exceeded the budget, which is supported by a community block grant. VadeBonCoeur agreed. Will be voted on at the next meeting.

3. Public comments

>> No comments.

4. Village Board comments

>> Bajor congratulated the three new trustees—Tim Allen, Tony Reyes, and Jim Hughes. He acknowledged the transition for the staff may be challenging and he encouraged the new trustees to work together. He also acknowledged VadeBonCoeur's contributions to the Village's finances. Spande expressed his eagerness to serve as Trustee. Martschinke expressed his congratulations to the new trustees.

5. Adjourn to executive session for the purpose of discussing personnel

>> Approved as presented.