



VILLAGE OF WINFIELD

Incorporated 1921

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AGENDA WINFIELD VILLAGE BOARD OF TRUSTEES THURSDAY, APRIL 1, 2010 7:00 P.M. – VILLAGE HALL

1. Call to Order
2. Roll Call
>> All present.
3. Pledge of Allegiance
4. Correspondence
>>
5. Audience Participation

The opportunity to speak to the Village Board is provided for those who have a question or comment on an agenda item or Village of Winfield issue that will stimulate thought so as to make the Village Board deliberations more productive and meaningful. The Village Board appreciates hearing from our residents and your thoughts and questions are valued. The Village Board strives to make the best decisions for the Village and public input is very helpful.

Respect for the duties of the Village Board and for the democratic process will be adhered to – in this regard, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the Board. Comments that are personally condescending will not be permitted. Therefore, speakers shall be courteous and should not make statements that are personally disrespectful to members of the Village Board.

Please use the microphone when speaking as the proceedings are being videotaped. Please announce your name and address before commenting – all comments under Audience Participation are limited to five (5) minutes and each citizen will only be permitted to speak once.
>> Matt Sudarth – Public Library – Library Board looking for resident participation in their focus groups for input into their long range planning project. Groups will meet sometime in May, but not yet scheduled.

- A. Proclamation recognizing Central DuPage Hospital for its contributions to Winfield through the Community Chest Program.
>> Hospital representative expressed his thanks. He also announced that CDH was just named a Top 100 Hospital for 4th year in a row.

6. Consent Agenda
>> Motion passed approving items A through D. Trustee Bajor questioned some items regarding item E. on road funding. After the clarifications, Item E was approved.
- A. Motion approving meeting minutes from the Regular Village Board Meeting and Committee of the Whole held March 18, 2010.
 - B. Motion approving payment of bills for April 1, 2010.
 - C. Motion approving the Children's Benefit League Tag Days fundraising event in Winfield on April 16 and 17, 2010.
 - D. Motion approving a temporary special use for the Winfield Junior Women's 5k Jog to be held on streets in the Village the morning of April 17, 2010.
 - E. Motion approving Resolutions for the calendar year 2009 and 2010 maintenance of streets and highways by the municipality under the Illinois Highway Code.

These resolutions complete State reporting requirements for local expenditure of Motor Fuel Tax funds.

7. Public Hearing on an Ordinance adopting the annual budget for the Village of Winfield and Winfield Public Library, and establishing employee salary ranges for the fiscal year commencing May 1, 2010 and ending April 30, 2011.

Finance Director Nadine Alletto will present information on the proposed 2010-2011 Fiscal Year Budget. This year's budget process began in late 2009 with individual department budgets submitted to the budget team for review. A subsequent series of meetings were held to reduce a \$500,000 budget gap. It then was reviewed on January 9, 2010, and February 13, 2010 by the Administration and Finance committee, who used their knowledge and expertise to further refine the budget. Together the Village Board and staff management team held three budget workshops on February 23, 2010, March 2, 2010 and March 23, 2010. It was during these sessions that the draft budget was finalized into the spending plan presented for public comment tonight. This public hearing has been previously advertised and copies of the budget are available to the public for review at Village Hall and the Winfield Public Library. A formal vote on the proposed FY10-11 budget is scheduled for April 15, 2010.

The Village has a total of nine funds. Each fund is accounted for separately and the revenues and expenditures in each fund are unique to that fund. As a whole, total budgeted revenues are \$17,744,967, with total budgeted expenditures of \$18,808,386, for a net reduction in fund balance of just over \$1 million. This reduction is mainly due to the planned expenditure of the remaining funds from the \$6.5 million water & sewer bond issuance that occurred in 2003.

In the General Fund, which is the main operating fund of the Village, budgeted revenues total \$3,864,680, which is 1% lower than the current year. Expenditures total \$3,823,756, which is 1.6% lower than the previous year.

>> Presentation of budget by Nadine. In the budgeting process, several reductions were made in training costs, employee appreciation expense, health insurance coverage, etc. Municipalities must present a balanced budget each year. Capital expenditures make up 51% of total.

Three operating funds share part of the personnel costs of the Village.

Capital Projects Fund includes resurfacing of bridge over Winfield Road and planned bond program of \$3.3M to repave roads in the village.

Revenues are \$17.7M. Overall expenses are 51% for capital, 20% for personnel costs, contractual services are 16%, 13% for transfers, commodities and other expenses. 2001 through 2005 the expenses exceeded revenues. Since then the Village has turned their finances around and kept expenses below revenue.

Reduction in revenue means \$213,000 less in the coming year to the Village. Increases in towing fees, lease revenue from cell phone companies, and red light cameras will make up some of the gap.

General Fund – 61% of the expenses are for Police.

Water and Sewer Fund – This fund includes capital expense, Lake Michigan water and expenses for waste water treatment with West Chicago. 85% of revenues are from water and sewage fees to residents and businesses. Proposing water and sewage fee increase. All surrounding communities are also proposing fee increases to cover these increased costs.

Commuter Parking Fund – Includes expenses for maintaining the parking lots, snow removal, maintain fee boxes, etc. Parking rates are going to increase, both permit parking fees and daily rates.

5 Year Capital Plan – 2010 to 2015. \$9.6M is included for this year with underpass and road improvement projects. The expenses annually are projected to decline thereafter. FY 2011 includes \$3.5M for underpass and \$3.3M for road improvements.

Library Fund.

Comments: Matt S from Library commented on \$2.2M budget. Because referendum failed to pass their final budget will be about \$770,000. Village has reimbursed cost of gas heat because the Library is considered a Village building. Expense item is \$4,600. In March, over 1,000 uses occurred for use of public access computers at the Library.

Resident commented on budget shortfall. Video gambling would have generated revenue versus taxing or increasing fees on residents. Also, wants Village to focus more on commercial development and generating more sales tax revenue.

Trustee Bajor commented on revenue sources and that there is a 3.9% cap on property tax revenue going to the Village. Red light cameras are likely to generate revenue from non-residents rather than from just residents and will also be a help to public safety. We have limits on our revenue sources as a small residential community with few commercial enterprises here. He expressed his pride in the ability of the Village to present balanced budgets to date.

Trustee Olsen commented that it is largely a maintenance budget as we're doing our best to maintain Village services. He agrees that the residents will carry most of the increase in fees and increases could amount to as much as 200% of what his current fees and taxes are. He is disappointed that we have to cut professional training programs for our Village staff. Budget does include small raises for staff and for Police, although 2 police positions are being cut as a result of attrition. The gas cost for the Library is a franchise fee credit and the Village receives money from Nicor.

Trustee Martschinke commended staff on an excellent budget preparation process. He supports the red light camera project. This Village Board tabled video gaming issue and can bring the issue back for consideration if they so choose.

President Birutis commented on our financial condition versus other Villages' million dollar plus deficits, including Wheaton, Glen Ellyn, Oak Brook, Bloomingdale, etc. The direction from the 2009 election was that the residents want a developed town center, roads improved and good fiscal management of all funds.

7. Resolution opposing reduction of local government distributive funding.

Village Manager Barrett will summarize State attempts to reduce the local share of State income taxes historically returned to municipalities to fund local services.

Approved.

9. Ordinance approving a final plan and plat for the Williams-Bugh Subdivision located at 27W710 Gary's Mill Road.

Community Development Coordinator Peter Krumins will present information on the petitioner's request to subdivide a parcel proposed for development of two single family homes. Preliminary plans for this subdivision were reviewed and approved by the Plan Commission and Village Board in 2009. On March 3, 2010, the Plan Commission reviewed the final plat and plans, recommending by a vote of 5-0 that the Village Board approve the project.

>> Trustee Olsen commented on this 4 acre tract. We have done the right job on this project and he advocates for approval. Trustee Vade Bon Coeur agrees that the Village worked well with the resident/owner of the property on this issue.

Approved.

10. Ordinance adopting a new Zoning Ordinance for the Village of Winfield.

Community Development Coordinator Peter Krumins will summarize a small number of revisions to the Zoning Code, the most notable of which is clarification of public notice requirements for future amendments to the Code. These changes were reviewed and recommended by the Zoning Commission on March 3, 2010.

>> Krumins summarized changes regarding how issues are defined in the code and how the process works. Last major rewrite was done in 1999. The new ordinance cleans up the ordinance because it is a new ordinance and will not have to include many revisions in the body of the ordinance.

Approved.

11. Ordinance amending Title 8, Chapter 6 of the Village Code in its entirety (backflow and cross-connection control).

Village Engineer Dan Watson will present information on backflow prevention device testing now mandated by the Illinois Environmental Protection Agency to prevent contamination of the public water supply. The proposed amendments will require property owners to pay for an annual test of backflow devices found in lawn and building sprinkler systems by a licensed professional of their choosing.

>> Trustees proposed some wording changes to the ordinance.

Approved.

12. Ordinance amending Title 12 of the Village Code to add a new chapter 2 regarding sumps and sump pumps.

Village Engineer Dan Watson will present information on proposed restrictions on the placement of sump pump discharge lines.

>> [Approved.](#)

13. Village Trustee Reports of Boards and Commissions

- A. Communication & Technology - VadeBonCoeur

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- B. Riverwalk - VadeBonCoeur

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- C. Administration & Finance - VadeBonCoeur

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- D. Environmental Concerns - Bajor

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- E. Stormwater - Bajor

>> [Meeting held](#)

- F. Public Works - Bajor

>> [Meeting held.](#)

- G. Planning - Olson

>> [Wed, April 7 meeting.](#)

- H. Zoning - Olson

>> [Approved electronic sign for Winfield Park District.](#)

- I. Traffic & Public Safety - Kunesh

>>

- J. Bikeways Planning Group – Martschinke

>> [April 19th meeting. Working on tour de Winfield. Proposed for July 11th. Also working on bike to Metra brochure.](#)

- K. Economic Development Task Force- Martschinke

>> [first meeting scheduled for April 14th.](#)

14. Other Village Officials' Reports and Comments

- A. Village President

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- B. Village Attorney

>> [Monitoring legislation on red light cameras. There may be some restrictions on them voted by the Legislature.](#)

- C. Village Clerk

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- D. Village Manager

>> [new Pizza restaurant in downtown Winfield is now open.](#)

- E. Village Treasurer

>>

15. Pending Future Business
 - Zoning amendments on signs, bulk regulations, flag lots, and driveway setbacks
16. Adjournment

COMMITTEE OF THE WHOLE

1. Consider Shelburne Farms PUD amendment request
 - >> 191 town homes called for and 68 condos and a commercial building. Questions proposed by M&I Homes regarding possibly replacing commercial building with more town homes and converting condos to town homes. There are two park districts affected by these changes, both Winfield PD and West Chicago PD. Are these proposed changes incidental, minor or major changes to original PUD?
 - Martschinke – ok with changes and thinks development on that parcel should proceed.
 - Mrugacz – would like to see tax impact of these changes.
 - Price point of townhomes would be \$250,000 to \$300,000, most likely.
 - Vade Bon Coeur – Consider density issue and would business on High Lake hurt or help town center business?
 - Bajor – Favors less density. However it is good that we have M & I Homes doing this development as one of the few developments going on in the county at present. Residential units are probably favorable to the village versus commercial development.
 - Resident of Shelburne townhomes commented on proposal. It's the only mixed use development in Winfield, because of retail and residential. With more people in the area there seems to be a good idea to have retail there. He's concerned about reducing the total amount of open space in the development. M&I bought all land parcels except the retail component. The area for retail is now up for sale by original developer.
 - Trustee Olson commented that changes have occurred since the original PUD. He thinks there are better prospects for residential development on this space than for commercial development. He favors the proposed residential units and also values the residents input as this will likely be considered a major change.
 - President Birutis commented that this is a major change and will require a public hearing to be held.
2. Review proposed Identity Protection Policy
 - >> Local governmental units must adopt an ordinance in line with the state's policy, similar to the red flag policy adopted by the federal government. State statute requires the policy to be in effect by 6/1/2010 and it may be approved as a policy instead of as an ordinance.
3. Public comments
 - >> Matt Sudarth commented on the budget for the library. The library's sole source of revenue is the property tax revenue.
 - Resident commented that he agrees that the changes to Shelburne are major.
4. Village Board comments
 - >> Trustee Kunesh thanked his well wishers as a result of his recent visit to CDH.

Trustee Bajor underscored the importance of residents having faith and trust in their elected officials and commented on the importance of honesty and ethical decision making in government.

5. Adjourn to Executive Session for the purposes of discussing personnel matters and the potential purchase or sale of property.

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