



Notes of Village meetings are prepared by volunteers of Winfield United as a community service. The notes are not the official Village of Winfield minutes. They are not a complete written and accurate representation of all matters discussed at the meeting nor is it our intention to lead readers to make any such conclusion. These notes are solely for a prompt and quick informational briefing of the agenda and general discussion made by the Village Trustees and attendees at the meeting for the convenience of Winfield United (WU) website visitors. They should not be used for any other purpose. We suggest that visitors to our Winfield United website please visit the official Village of Winfield website to obtain the official agenda and minutes. The Village of Winfield website is <http://www.villageofwinfield.com/DocumentCenterii.aspx?FID=41> for the official posting of Village minutes. Please call the Village of Winfield administration at 630-933-7100 should the official minutes for the subject meeting not be posted or for further clarification of the agenda and minutes.

**AGENDA
WINFIELD VILLAGE BOARD OF TRUSTEES
THURSDAY, JANUARY 21, 2010
7:00 P.M. – VILLAGE HALL**

1. Call to Order
2. Roll Call
>> Trustee Martschinke excused.
3. Pledge of Allegiance
4. Correspondence
 - A. Phone message received January 8th from a resident on Thorngate Lane thanking Public Works for all the recent snow plowing: “Everything was perfect --thanks for the great job.”
5. Audience Participation:
 - >> 1. Business owner and Gerry Rosen, Bev. Retailers Alliance of IL, spoke about Walgreens seeking a license. This will be unfair to existing, current store owners; in addition, Walgreens is asking for beer & wine licenses nationally, but in Winfield, Walgreens is seeking a full liquor license. In Arlington Heights, Walgreens was limited by local ordinance. Village should support existing store owners.
 2. Tim Allen reported on the availability of garden plots.
 3. A resident is concerned about political signs. He indicated that the ordinance is not being enforced. He wanted to know why the Village is not enforcing the ordinance. President Biritus indicated that political signs would be discussed later in the meeting.
 4. Dirk Enger reported on the county’s budget, and expressed concern about shortages; he supported the mobile home park’s request to get sewer/water from the county. He’s also working on the grant process to apply for lighting and sidewalks to that area. Convalescence center; supported meals-on wheel, which has been cut by the state to make sure that seniors are taken care of. Also, thanked Biritus and Bajor on attending meetings at county development meetings; he expressed appreciation for their support and participation. The development committee is working on a plan for housing and commercial developments. Also, looking at grant programs by DuPage County for small businesses; Choose DuPage has \$120,000 ARRA funds, and there is another \$100,000 from another source, which will run through 2010; maximum grant is \$10,000; 3% interest/yr. Enger will attend school board meetings as the cuts in education are not acceptable. Looks forward to working with the village; permits are picking up; encourages residents to get out and vote.
 5. Rich Bysina, Chamber President, reported that the Chamber is celebrating 30 years; thanked businesses for donating raffle prizes; the Chamber raised \$1,800 for its scholarship fund; discussed arrangements for a photo for newsletter and “state of the village” presentation that Biritus will deliver at the luncheon. The photo will feature village staff & trustees on Jan. 29.

6. Consent Agenda
 - A. Motion approving meeting minutes from the Regular Village Board Meeting and Committee of the Whole held December 17, 2009.
 - B. Payment of bills for January 21, 2010.
 - C. Resolution approving the bill of sale, accepting public improvements, and releasing the letter of credit for Lee Station II.
 - D. Motion approving a 2.16% increase for hourly engineering rates, retroactive to January 1, 2010, with the Village's consulting engineer firm Rempe-Sharpe, last updated in 2008.
 - E. Motion approving an easement agreement and \$10,000 payment for private property rights at 0S360 Forest Street to provide an efficient connection point to the Village water system for the new Fischer Lane water main installation.
 - F. Motion approving a first and final change order for the 2009 sanitary smoke testing contract with Sewer Evaluation Systems, Inc. in the amount of \$202 for a revised total cost of \$24,218.
 - G. Ordinance amending Title 3 – Business and Licenses, Chapter 3 – Liquor Control, of the Village Code, increasing the number of C-2 Full Liquor/Convenience and Market Licenses to include Walgreens.

>> All approved as presented EXCEPT G.

Olsen—Non consent agenda item for Walgreens—Walgreens asks for a C-2 license but their intent is to sell beer and wine; therefore Walgreens should be awarded a class E-1 license. Bajor said that Walgreens request should be evaluated in view of the existing owner's situation; VadeBonCoeur—there is a discrepancy between the application and what is proposed to be offered; a representative from Walgreens was told it would be beer & wine, and there are no plans to include liquor. VadeBonCoeur said the Village should issue a license that is consistent with Walgreens' intention to sell beer & wine. A vote to amend the ordinance (see G above) was approved; Bajor abstained. A motion to approve the ordinance to provide Walgreens with a Class E-1 license was approved; Bajor abstained.

7. Village Trustee Reports of Boards and Commissions
 - A. Communication & Technology - VadeBonCoeur
>> 1. CTC will meet on Feb 1.
 - B. Riverwalk - VadeBonCoeur
>>
 - C. Administration & Finance - VadeBonCoeur
>> The budget is being worked on.
 - D. Environmental Concerns - Bajor
>> Dr. Sylvia Washington has joined the ECC and, with assistance from her students, is working on getting the village to gather info to increase its "green" status to gold or platinum.
 - E. Stormwater - Bajor
>> Will meet on Jan. 27
 - F. Public Works - Bajor
>>
 - G. Planning - Olson

>> Finished work on sign ordinance and Krummins will report tonight. Asked Board for direction on the tasks for the zoning commission; wants to establish a new zoning ordinance that will eliminate the requirement for certified mailings. The existing ordinance requires these mailings—at a cost of \$3,000-\$4000 for the village—and the changes will not affect public notice requirements. Notifications will still occur; several text amendments also are being considered. Tear-down, flag lots, and signs are being incorporated into the new zoning ordinance. The Plan Commission wants board to adopt the new ordinance so that the costly public notification requirements can be revised.

Kathy Elliott—attorney—there’s no legal impediment to proceed; there was a quorum at the meeting, including chair Mortensen.

H. Zoning - Olson

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I. Marketing & Development Taskforce - Olson

>> met on 2nd wk of Dec, next meeting Feb 8. Dennis Hogan, a new member of the committee; retired; live at Lee Station; Birutis welcomed

J. Public Safety & Safe Routes to School - Kunesh

>>During the Committee on the Whole, consider public safety & traffic committees

K. Traffic & Transportation - Kunesh

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L. Bikeways Planning Group - Martschinke

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8. Other Village Officials’ Reports and Comments

A. Village President

>> 1. We now have VOW marketing brochure; 100 have been distributed to develop town center.

2. Letter to UP-Jan 18 letter to Dan Corcoran; a signal re: gate closures; concern about the signal’s location; wants the signal to be relocated. Has asked UP to present at the next board meeting on Feb 14.

3. Feb 27—town hall board meeting at 11 AM to discuss road improvements

4. Chamber function; repeated at Feb 4 meeting

B. Village Attorney

>> Attorney Kathy Elliott reported on SB 315 that was signed to exempt teachers, principals, and ??? on how performance evaluations are conducted.

C. Village Clerk

>> no report

D. Village Manager

>> Curt Barrett reported on removal of election signs—same proliferation in other towns and villages; essentially, if the “placer” is caught, or the Village can prove that the sign was placed illegally, the village cannot press a violation of the ordinance through the court; at each election, residents “must put up with” election signs. Public Works Dept. has been pulling illegal signs on public property. The proposed sign ordinance includes new provisions relative to political signs on private property, as well as public property.

The salt stock piles—40% through stock pile, and it appears that the will be OK.

E. Village Treasurer - Treasurer’s Report for December 2009

>>More than \$5 million remains in the general fund.

9. Pending Future Business

10. Adjournment

COMMITTEE OF THE WHOLE

1. Consider proposed merger of the Public Safety & Safe Routes to School Committee with the Traffic/Transportation Commission.

>> Safe routes to school—can make appointments—Several committees are being combined to include public safety grants, law enforcement, emergency planning/homeland security together several bodies, and will help to eliminate competition among the volunteer bodies; VadeBonCoeur—each group imposes additional demand on village staff resources, and this consolidation will be helpful.

Bajor—concern about the ordinance

1. Traffic safety—add the committees since a new one is being formed? Repeal
2. Appointments and removal of members needs to be consistent
3. A few editorial changes

Trustee Olsen—concerned about removal/appointments—appointed by the president and confirmed by the board; removals should be the same; consideration that Bikeways should be included with in this new village committee; the bikeways committee is working on plans to use roadways; bikeways, transportation, should all be together. Birutis disagreed because of the qualifications of the current volunteers—keep bikeways separate from the proposed committee; Mrugacz—bikeways need to focus on getting the plans completed and not diminish the momentum of the bikeways committee.

The proposed ordinance to combine several committees will be considered for a vote on Feb 4.

2. Presentation on proposed amendments to the Village Sign Code.

>> Sign ordinance—Peter Krummins presented a PPT presentation. Presented the history of the Plan Commission (PC) review of the sign ordinance—concerns about political signs and signs in the town center.

The PC conducted a dual review. The new signs will be reviewable under the zoning and building codes. A section of definitions has been proposed and revised, duties of the administrator have been clarified; permit requirements have been clarified; an explanation of appeals has been added; eliminated the length of text requirements; locations of signs also was addressed to make the ordinance easier to read; clarified parked vehicles with signs—to prohibit commercial signs on vehicles in driveways, parkways, and so forth; lighting changes also have been addressed; business center signs—requirements have been clarified and consolidated; distance between ground signs reduced from 200' to 100', and limited to 25 sq. ft per sign face; special event, temporary signs need to be approved by the board and approved by the board for the overall, special event; commercial signs—sandwich board signs approved—no larger than 6 sq feet; temporary signs not allowed on residential property; added regulations re: drive-thru restaurant signs; eliminated secondary signs for gas stations, as outdoor storage of materials is prohibited; back-lit roof and canopy signs are prohibited; balloon signs are prohibited—unless a temporary-use permit is secured; painted wall signs on building exteriors are prohibited.

EXEMPTIONS—political, garage sales and real estate signs—no more than 24' ft per lot, but the biggest can be 6' sign; political signs must be removed 5 days after the elections; will permit garage sale & real estate signs on private property—as long as property owners have given approval.

Questions: Olson—thanked PC, which thoroughly reviewed other towns' and villages' ordinances and Peter Krummins for his diligence and assistance. The PC wants to incorporate sign ordinance in zoning code rather than in the building ordinance; a public hearing is needed to dissolve the zoning committee.

Bajor—sign ordinance is complex; concern about the proposed size requirements/lot—some lots are very large; traffic signs—concerned about the placement—heights—of these signs; Village manager indicated that these signs are regulated by IL state law.

VadeBonCoeur—political signs—there is too much clutter with political signs, but freedom of speech needs to be protected; if there is a candidate that is abusing placement of signs, then his/her behavior needs to be considered in the candidate's potential performance; would like to limit placement of political signs to 45 days after petitions have been filed and accepted.

Mrugacz—re: content signs. Language should be consistent with federal & state laws; Elliott—there are laws that govern obscenity, and so forth, and are not the responsibility of VOW.

Kunesh—for political signs—limit to 45 days prior to elections.

The sign ordinance will go back to the PC.

3. Review requests from Verizon and Sprint for cellular installations at the CDH water tower.

>> Verizon has requested space at/around CDH water tower; has offered \$24,000/yr initially, and increases tied to CPI;

Sprint wants to amend current lease; wants to increase space rented to \$41,200/yr;

Mrugacz—technology is changing-will tech companies come back and ask for rental reductions? Wants consistency in annual rental rates; would like to regulate amount of space allocated to each tech provider, and make rental charges to providers consistent; VOW manager—space requirements will continue to diminish, so rental should not be based on the size of space utilized; returning to standardized rental agreements could be difficult; Kunesh agreed.

VadeBonCoeur—wants to propose rates at 30% per month per provider;

Bajor—concern about potential damage to the water tower; concern about proposed “shields”; these rentals are revenue generating opportunities and need to be examined by staff; engineer reported that the shields would hide wires and so forth; will this affect Wi-Fi at CDH?

Olson—what is the common lengths of these rental agreements? It is 5 years. The needs of the engineers and maintenance of the water tank need to be considered, too. Carriers are responsible for maintenance when painting and maintenance need to be performed. Sprint needs to be more responsive to the Village—especially in view of Verizon--\$600 per month, and lease agreements needs to be consistent.

Negotiations will continue with these carriers.

4. Continued discussion on road funding options.

>> VOW manager discussed road repairs—at the request of the President Birutis. Winfield has 35 miles to maintain. Because the roads can deteriorate exponentially, estimates of repairs to resurface need to be discarded. A recommendation for an immediate bond issue for \$3.3 million dollars—to begin on the roads that are more than 25 years old—is under consideration. Maintenance of repaired roads needs to be addressed, too. Many sections of road need to be reconstructed—these roads have been resurfaced too many times. There is hope that new revenue sources will be available in the future. Bonding could be left up to the voters. As a non-home-rule community, VOW is limited to funding sources; property taxes adjustments can be considered.

VOW engineer, Dan Watson—Right now, the price of asphalt is down, so there's some savings in contingencies in the current proposal; need to collect an additional \$65,000 yr; Moving forward with a 20-yr resurfacing plan;

VadeBonCoeur—appreciates all the research and option A—referendum for the voters to decide.

Bajor—supports the referendum—VOW is addressing its infrastructure and now is focusing in the streets & roads; need to get caught up with the road maintenance needs.

Olson—increase in tax rates to \$705; supports the 20 yr-cycle for road resurfacing and maintenance.

Birutis—wants to have a town hall meeting to discuss and review with the residents before proceeding.

5. Consider snow melt system for the south ramp of the pedestrian underpass.

>> Public Works—south ramp of underpass—snow removal—add a canopy for \$53,000 or add an electronic snow removal for \$16,000 equipment (\$1.76 per hour in use after installation), and it would melt the snow as it falls. During a heavy snow offense, VOW does not have the time to clear these ramps for the underpass. Per year, the cost to run this equipment would be around \$500. Coils would be added to the concrete to melt the snow. Storm sewers would collect the melted snow and ice. It would cost about 3 times as much to provide this change to the north side of the pedestrian walkway—due to the size of the walkway. VadeBonCoeur—supports not adding a canopy and adding the heating to the north side; of the money set aside for the walkway, less than \$1 million is left over (and the relocation of the Sprint lines is not included). Dan Watson—still close to the budgeted amounts due to costs in concrete and so forth.

6. Public Comments

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7. Village Board Comments

>> Comments—VadeBonCoeur—complimented staff on snow removal—excellent job!

Bajor—remove newspaper boxes; inventory not current; are on UP property; thanked Dirk Enger –DuPage county rep—an excellent job; staff report on 2nd DuPage water connection—bids are being solicited, water commission to approve, then the VOW approve; pumps are being installed and will be tested in the spring.

Olson—Happy New Year! And eliminate 1st meeting in January regularly.

Mrugacz—appreciated the staff's efforts at snow removal.

Birutis—when will Christmas lights be removed? Some property owners would like them up during the evening.

Adjourned—9:40 PM.